

UNION TOWNSHIP – WARREN COUNTY

BOARD OF TRUSTEES – Regular Meeting – January 21, 2020

CALLING THE MEETING TO ORDER: The regular meeting of the Union Township Board of Trustees was called to order by President, Fred Vonderhaar on Tuesday, 1/21/20 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the fiscal officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Tony Ledford, and Jamie Allen. All were in attendance. Prayer was led by Mr. Ledford. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

CITIZENS IN ATTENDANCE (IF KNOWN): Nathan Smith, Barbara Aberlin, Sharon Lawhorn, Art Perong. Kings High School Senior Chelsea Zugaro was in attendance and introduced herself as an applicant for the Warren County Township Association Scholarship that she found out about from a school counselor. The application/information is also posted on Union Township’s website.

POLICE SUMMARY: Sergeant Jeff Boylan & Deputy Ed Pangallo said there was nothing to report other than a car crash on Mason-Morrow Road. No fatalities, but some minor injuries were sustained.

CHIEF’S REPORT: Chief Bob Napier stated the Ohio Plan Risk Management site visit was held & all items were corrected except for a rubber mat that they were having trouble finding. He stated that Road Superintendent Josh Sandlin would be hauling mulch this week. The certified playground safety inspector course would be held soon & we need to send 2 people from the fire dept. for the training, but no exam. This would be an expenditure of \$1,100. Mr. Vonderhaar made a motion for the playground training, seconded by Mr. Ledford. The motion was carried by all “yeas”. Chief Napier then presented the Mutual Aid & Structure Fire Information report and copies were offered, if requested, to the audience. Some of the new material for the new engine came in, as the engine is getting ready for production and we should expect it after April 2020.

ROAD SUPERINTENDENT’S REPORT: Road Superintendent Josh Sandlin & Mr. Vonderhaar drove the roads 1/21/20 to check for needed patching. Mr. Sandlin will meet with Warren County Project Inspector Jeff Jones to get the schedule and cost figured out for the patching and striping of the roads. Wood Road should be taken care of by OPWC. Cox-Smith Road, Kings Way, Snook, & Dry Run all have berm issues and possible tree root problems, along with pot holes. Art Perong stated we should be getting some sort of monies from the motor vehicle license tax to help with these road improvements. Mr. Sandlin informed the meeting that township employee, Josef Bruce has given his 2 week notice and his last day will be 1/31/20. Mr. Sandlin stated there had been 5 burials at Deerfield Cemetery in the past week.

FISCAL OFFICER’S REPORT: Shelley Lamb stated we have Annual Appropriation Resolution for approval. This is a resolution for the permanent annual appropriations for fiscal year ending 12/31/20. Mr. Ledford made a motion, seconded by Mr. Vonderhaar to approve. The motion was carried by all “yeas” and the resolution passed.

NEW BUSINESS: Mr. Vonderhaar stated we have Resolution 012120-03 for approval. This is a resolution to reimburse township officials & employees \$.50 per mile when traveling on official business outside of the township in their personal vehicle. Township trustees, clerk, & employees shall be reimbursed a flat sum of \$40.00 per day for meal allowance when attending full day or overnight conferences during the year. Mr. Vonderhaar made a motion, seconded by Mr. Ledford to approve resolution 012120-03. The motion was carried by all “yeas” and the resolution passed.

Mr. Vonderhaar stated we have Resolution 012120-04 for approval. This is a resolution that the trustees & fiscal officer of Union Township are entitled to the maximum compensation permitted by the ORC. Mr. Vonderhaar made a motion, seconded by Mr. Ledford to approve resolution 012120-04. The motion was carried by all “yeas” and the resolution passed.

Mr. Vonderhaar stated we have Resolution 012120-01 for approval. This is a resolution to contribute up to \$3,000 to the Warren County Drug Task Force. Mr. Vonderhaar made a motion, seconded by Mr. Ledford to approve resolution 012120-01. The motion was carried by all “yeas” and the resolution passed.

Mr. Vonderhaar stated we have Resolution 012120-02 for approval. This is a resolution stating the maximum limit of \$100,000.00 to blanket & super blanket certificates shall apply. Mr. Vonderhaar made a motion, seconded by Mr. Ledford to approve resolution 012120-02. The motion was carried by all “yeas” and the resolution passed.

Mr. Vonderhaar stated we have Resolution 012120-06 for approval. This is a resolution to continue the maintenance agreement with Teresa Napier for weekly cleaning services at 285 E. Pike Street. The cost will be split between the general fund & fire fund. Mr. Vonderhaar made a motion, seconded by Mr. Allen to approve resolution 012120-06. The motion was carried by all "yeas" and the resolution passed.

Mr. Ledford stated striping the road project would have to wait until spring, Snook Road/Shawhan Road (6 miles edge/3 miles center) approximate cost of \$6,879. He will be getting some other bids. Mr. Ledford also noted that the reflectors at Phillips Road/Manistique Lakes had been run over again.

Mr. Allen made a motion to pay the bills, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Vonderhaar stated that we received the Ohio Department of Transportation Certified Miles Form that needed to be signed by the trustees. It states that the township was responsible for maintaining 21.310 miles of public roads.

Mr. Vonderhaar passed copies of the minutes from the last township meeting dated 1/06/20 for approval. After much discussion concerning not seeing adopted Resolution 010620-02 included in those minutes, which is a resolution that states Union Township (in cooperation with the Village of South Lebanon) will commit \$20,000 & act as lead applicant to the rehabilitation of Lebanon Road between Pike Street & Corwin Nixon Blvd. if awarded a funding grant from Warren County Board of Commissioners. Mr. Ledford made a motion, seconded by Mr. Allen to approve the minutes to include Resolution 010620-02. The motion was carried by all "yeas". Concerning the above mentioned Resolution 010620-02, Mr. Vonderhaar had made the motion, seconded by Mr. Ledford on 1/6/20. The motion was carried by all "yeas" and the resolution passed. No official minutes were completed by former fiscal officer Lauren Koch for the meeting held on 12/16/19. Her handwritten notes are in a notebook for that meeting. Former CFO Sharon Lawhorn typed up those minutes and the trustees were presented a copy.

Mr. Vonderhaar stated the Township must name a representative/alternate to attend the Warren County Regional Planning Commission meeting. Mr. Vonderhaar volunteered to be the alternate and would like former trustee, Chris Koch to be our representative as he is still on the Zoning Appeals Board. Mr. Vonderhaar will confirm this is ok with Attorney Bruce McGary and then approach Chris about his participation.

Mr. Vonderhaar wanted to thank former CFO Sharon Lawhorn and Chief Napier for helping out with the training of new fiscal officer Shelley Lamb since the resignation of CFO Lauren Koch at the end of December.

ADJOURNMENT: There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Ledford to adjourn the meeting at 7:03 p.m. The motion was carried by all "yeas".

The next meeting will be Monday, February 3, 2020 at 6:00 p.m.