

## UNION TOWNSHIP – WARREN COUNTY

### BOARD OF TRUSTEES – Regular Meeting – May 18, 2020

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**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by President, Fred Vonderhaar on Monday 5/18/20 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the fiscal officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Tony Ledford, and Jamie Allen. All were in attendance. Prayer was led by Mr. Ledford. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

**CITIZENS IN ATTENDANCE (IF KNOWN):** None

**POLICE SUMMARY:** No officers were in attendance.

**CHIEF'S REPORT:** Chief Napier stated he was still working on the new hose purchase and would have more information at the next meeting. There have been no new cases of COVID-19 reported in the Township as of the meeting date. He was emailed by Warren County EMA about the distribution of 2,000 surgical & 200 cotton masks for the Township, as well as 2,000 surgical & 340 cotton masks for the Village of South Lebanon. He reported our PPE supplies are ok, but starting to run a little low on disinfectant. Chief Napier also stated he is almost complete with the 2020 Census verification of Union Township's borders. He also stated he is working with Care Works to get information for a form requested by Ohio BWC for any employee work place accident and/or injury in 2019, which he stated there were none. He presented the new rules, regulations, and fee changes for Deerfield & Fellowship Cemeteries for the Trustees to discuss later at this meeting.

**ROAD SUPERINTENDENT'S REPORT:** Josh Sandlin reported the repairs and paving were done on Dry Run & Snook Roads. He said they turned out well. He reported maybe next year or the following, they would need to repair a few more spots before another layer of material is put down. Mr. Sandlin reported he still needs to get to King's Way & St. Johns for the repairs needed there. He has some catch basins & ditches to work on also. He has been concentrating on the Cemeteries right now due to Memorial Day and the rainy weather is not helping matters. Poff Landscaping has been out and put down herbicide. Mr. Vonderhaar made mention of a pot-hole complaint at 3400 Trovillo that he would like Mr. Sandlin to look at when he can. Mr. Vonderhaar also stated he would be in contact with Warren County to get the road cleaned up after the power line construction is complete in the area of Shawhan & Phillips Roads.

**FISCAL OFFICER'S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru May 18, 2020. All were signed and approved by the Board of Trustees. She also stated there was optional life insurance available thru OPERS via an email that was sent to all. Mrs. Lamb stated she needed budget information for 2021 at the next meeting. Mr. Vonderhaar requested information about the term of the loan from OPWC concerning Cox-Smith Road due to requested warranty repairs made to Warren County Engineer, Neil Tunison after previous road work. Mr. Vonderhaar also presented copies of the letter response from Mr. Tunison, which said he could help figure out other repair alternatives, but stated it was basically the end of the life of that road already as Mr. Tunison thought the loan term was 10 years. (After the meeting, Mrs. Lamb verified the term is 18 years 2012 thru 2030.) Vehicle loan payments were also made this week and the fund status report presented at the meeting did reflect those payments.

**NEW BUSINESS:** Mr. Allen made a motion to pay the bills, seconded by Mr. Vonderhaar. The motion was carried by all "yeas". Mr. Allen stated he had checked on the Phillips Road tile issue. He thought that the repair could possibly be handled in-house. Mr. Vonderhaar stated Trustee Ralph Blanton from Salem Township was supposed to be in attendance at this meeting to discuss the repairs needed as we share that area between the two Townships. Since Mr. Blanton had not shown up yet, Mr. Ledford suggested a meeting with all Trustees at the site to discuss possible repairs. Mr. Vonderhaar thought Mr. Blanton would be able to come to a future meeting for those discussions.

Mr. Ledford mentioned some road issues at Stubbs Mills around BFI that he spoke to Mr. Sandlin about, but was informed that Warren County maintains that area. Mr. Ledford mentioned he may contact them about the situation. Mr. Ledford made a motion to approve the minutes from the meeting on May 4, 2020, seconded by Mr. Allen. The motion was carried by all "yeas".

Mr. Vonderhaar made mention that we received Resolution No. 20-0651 (please see attached) from Warren County Commissioners approving the planned unit development map for Aberlin Springs on Snook Road. Mr. Ledford stated he thought the Aberlin Springs development was tapping into a water line around Shawhan Road. Mr. Vonderhaar responded that they have to get a county permit and all that is approved through Warren County.

Mr. Vonderhaar made a motion, seconded by Mr. Allen, for the Union Township Cemeteries Rules, Regulations, and Fee Changes Resolution to take effect 7/1/2020. The resolution was adopted and carried by all "yeas". Please see attached Resolution No. 051820-01. Copies of the Cemetery Rules & Regulations will be available at the cemeteries and are mailed out with new cemetery deeds.

**ADJOURNMENT:** There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Ledford to adjourn the meeting at 6:48 p.m. The motion was carried by all "yeas".

The next meeting will be Monday, June 1, 2020 at 6:00 p.m.

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BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

# Resolution

Number 20-0651

Adopted Date May 5, 2020

APPROVE AMENDMENT TO APPROVED STAGE 1 "PUD" MAP AND TEXT AMENDMENT TO THE ABERLIN SPRINGS PUD (PENDRAGON DEVELOPMENT COMPANY, LLC) (CASE #2020-01) IN UNION TOWNSHIP SUBJECT TO CONDITIONS

WHEREAS, this Board met this 5<sup>th</sup> day of May 2020, via video conference and in person, to consider an amendment to the approved Stage 1 "PUD" Planned Unit Development map and text for the Aberlin Springs PUD (Pendragon Development Company, LLC, owner of record) (Case #2020-01) located at 3472 Snook Road in Union Township; and

WHEREAS, this Board has considered the recommendation of the Regional Planning Commission and the Rural Zoning Commission as well as anyone desiring to speak in favor of or in opposition to said amendment; and

NOW THEREFORE BE IT RESOLVED, to approve an amendment to the approved Stage 1 "PUD" Planned Unit Development map and text for the Aberlin Springs PUD subject to the following conditions:

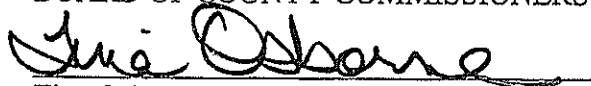
- The applicant shall amend The Aberlin Springs PUD Stage 1 Plan to show the typical cross section for a private driveway that will serve more than five (5) single family detached dwelling units. The cross section is subject to review by the Union Township Fire Department and the Warren County Engineer's Office prior to PUD Stage 2.
- The applicant shall define Private Driveway Standards in addition to Private Street Standards.
- Comply with the previously approved PUD Stage 1 standards (Resolution Number 16-0331), except where amended by this resolution.

Mr. Grossmann moved for adoption of the foregoing resolution being seconded by Mrs. Jones. Upon call of the roll, the following vote resulted:

Mr. Young - yea  
Mrs. Jones - yea  
Mr. Grossmann - yea

Resolution adopted this 5<sup>th</sup> day of May 2020.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: RPC  
RZC  
Rezoning file  
Applicant  
Township Trustees

**Resolution No. 051820-01**

**UNION TOWNSHIP CEMETERIES RULES/REGULATIONS/FEE CHANGES**

WHEREAS, UNION Township Trustees met this 18<sup>th</sup> day of May 2020 to finalize any rule(s), regulation(s), and/or fee changes for Deerfield & Fellowship Cemeteries that were initially discussed at the previous meeting on May 4, 2020. The following changes will be in effect starting JULY 1, 2020.

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township to DELETE the following (1) PREVIOUS regulation:

**BURIAL/CREMATIONS:**

1. Infants may be buried at the head or foot of an occupied or unoccupied grave.

FURTHER BE IT RESOLVED, by the Board of Trustees of UNION Township to INCLUDE the following (4) NEW regulations:

**BURIAL/CREMATIONS:**

1. One to six cremations may be buried on one grave. Cremations may also be buried on top of an occupied grave.

**FOUNDATIONS/MARKERS:**

2. All grave markers/monuments must be erected by a commercial monument company or another entity approved by the Township. All grave markers/monuments must be placed on a footer/foundation constructed by the Township. All grave markers/monuments remain the personal property of the Grantee(s) of a Cemetery Deed or the Grantee's heir(s) in possession of the original Cemetery Deed (hereinafter the "owner(s)").
3. In the event the owner(s) of a grave marker/monument desires to move the grave marker/monument off its' foundation for repairs or replacement, such owner(s) must have a written contract with a monument company or other similar entity approved by the Township, or contract the Township if the Township would be moving a small grave marker/monument for temporary repairs only. A copy of the contract must be provided to the Township prior thereto.
4. In the event the owner(s) contract to have a grave marker/monument moved off its' foundation for repairs or replacement, such owner(s) must sign a Release holding the Township harmless for any damage or destruction caused to the grave marker/monument or the footer/foundation. If damage to the footer/foundation results, then the owner(s) of the marker/monument may be billed by the Township for repairing or replacing the footer/foundation.

FURTHER BE IT RESOLVED, by the Board of Trustees of UNION Township to adopt the following fee changes:

**GRAVE PRICES EACH:**

Union Township Residents: \$750.00

Non-residents: \$1500.00

There is a fee of \$35.00 per deed and a \$10.00 fee for each additional copy.

**OPENING & CLOSING:**

All opening & closing fees must be made prior to the service.

**MONDAY thru FRIDAY BY 3 PM:**

BURIAL: \$900.00 INFANT: \$250.00 CREMATION: \$250.00

**MONDAY thru FRIDAY AFTER 3 PM:**

BURIAL: \$1,200.00 INFANT: \$450.00 CREMATION: \$450.00

**SATURDAYS & HOLIDAYS:**

BURIAL: \$1,200.00 INFANT: \$450.00 CREMATION: \$450.00

**DISINTERMENT:**

A fee of \$1,500.00 will be charged for all disinterment. The opening and closing fees stated above will apply for any reburial. All disinterment must be handled through a STATE licensed funeral director.

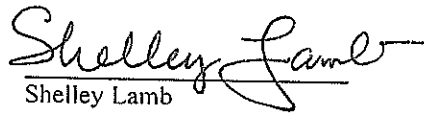
**FOOTERS:**

The cost of footers are \$0.65 per SQUARE INCH.

Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by Mr. Allen. The motion was carried by all "yeas" and the resolution passed.

Resolution adopted this 18<sup>th</sup> day of May 2020.

UNION TOWNSHIP

  
Shelley Lamb  
Chief Fiscal Officer