



Union Township Trustees

Administration Building

285 E. Pike Street

South Lebanon, Ohio 45065

Phone 513-494-1428

www.untwp.com

Cemetery Rules & Regulations

Deerfield Cemetery
Union Township
594 Shawhan Road
Morrow, Ohio 45152
Phone 513-494-2542

Fellowship Cemetery
Union Township
4031 Columbia Road
Lebanon, Ohio 45036
Phone 513-494-2542

Update effective July 1, 2020

Operated by the Union Township Trustees

The Board of Trustees of Union Township considers it not only their duty but an honor to serve to the best of their ability all lot holders of Deerfield and Fellowship Cemeteries. In order to maintain definite standards and that the best results may be secured in governing the cemeteries, it is necessary to set some rule and regulations. The Trustees hope these rules and regulations will not be a burden to anyone but will help in securing for all concerned a more beautiful final resting place for loved ones. Therefore, the following rules and regulations have been adopted by the Board of Trustees of Union Township to govern Deerfield and Fellowship Cemeteries in the best interest of the lot holders and the safety of all and for the good of the cemeteries.

Visitation

1. All visitors to our cemeteries are welcome. Every courtesy will be extended to visitors who conduct themselves with appropriate decorum. Please consider that the cemetery is the last resting place of the departed and the dignity and tranquility of the cemetery shall be preserved and protected.
2. Children must at all time under immediate and strict adult supervision. Children are not permitted to play in the cemetery.
3. Pets are not permitted in the cemeteries unless they remain confined within the owner's vehicle. The only exception to this rule is an animal used to assist visual or hearing impaired persons.
4. Visitors must enter and exit the cemeteries only through the gates designated for those purposes.
5. No one is allowed to drive, ride or park on any of the cemetery grounds except on roadways provided. Bicycles are not permitted. Horseback riding is not permitted.
6. Refuge receptacles are provided and so marked for visitors to discard and deposit trash. Your cooperation is respectfully requested in helping keep the cemetery neat and clean.
7. Absent the permission of the Superintendent, no one is permitted to remove flowers, decorations or other objects from graves other than those of their relatives.
8. All persons are prohibited from picking any flowers, either wild or cultivated, breaking or injuring any trees, plants or shrubs.
9. The Township is not responsible for any accidents that occur on the Township property.
10. The cemeteries close at dark and trespassing is not permitted.

Purchase of Graves

1. Available cemetery graves may be purchased at Deerfield Cemetery, 594 Shawhan Road, Morrow, Ohio 45152, during normal business hours. If no one is available, please call 513-494-2542 and leave a message and someone will be in contact with you.
2. Grave prices are listed on the Cemetery Fee Schedule and are subject to change. Cemetery Fee Schedules are available at the cemetery offices at Deerfield Cemetery.
3. After the purchase of an initial grave(s), additional grave(s) may also be purchased.
4. Any grave owner may grant permission, by written order, for the burial of other than immediate family members in their grave.
5. Control of graves may be transferred to the heirs of the deceased, but for continuance of ownership, the heir that has the deed in their possession controls the use of the graves. At all times the records maintained by the Township are binding, unless the Board of Trustees determines otherwise.
6. Purchased graves cannot be sold to other persons. Once a grave has been purchased, the grave can only be sold back to the Township at the original purchase price.

Flowers and Decorations

1. Annuals and perennials are permitted to be planted on the grave; however they must not extend more than six inches from the front of the marker.
2. Artificial flowers are permitted year round. All artificial flowers must be in a metal or plastic vase and must stay within six inches of the front of the marker. No glass containers are permitted in the cemetery due to hazards to visitors and employees.
3. All decorations and flowers must be maintained by the person or persons placing them. Any decorations or flowers deemed unsightly will be removed and discarded.
4. Trees, bushes, shrubs, vines, toys, flower pots, decorative stones, benches, flower pot hangers or boxes are not permitted.
5. The Township does not assume responsibility of any decorations left on the grave site. Wind may scatter decorations. All and any decorations that have been scattered. will be discarded

Burials

1. Person applying for a permit to bury a deceased person must provide the following information:
 - a. Name and address of the deceased person.
 - b. Name and address of the party authorizing the burial.
 - c. Name of the grave owner and his/her relationship to the deceased person.
 - d. Cemetery deed or proof of ownership.
 - e. Section, lot number if applicable, or grave number.
 - f. Name of funeral director.
2. This information is to be presented to the Township and recorded on a burial permit form available at the Township Administration Building and at a number of local funeral homes.
3. Funeral arrangements must be coordinated through the Township office. The Township must be notified a minimum of forty eight hours before interment. Phone number 513-494-2542.
4. No funerals permitted on Sundays.
5. Charges for opening and closing graves are shown on the Cemetery Fee Schedule and are subject to change. All charges must be paid prior to interment.
6. All interments must be placed in an outer burial container, concrete vault. The Township requests the use of a top-seal vault.
7. Only Township employees, under the supervision of the Superintendent, are permitted to open and close graves or any other related labor on the cemetery grounds.
8. Cremations: one to 6 cremations may be buried on one grave. Cremations may also be buried on top of an occupied grave.

Foundations/Markers

1. The costs of foundations are shown on the Cemetery Fee Schedule and are subject to change. Payment must be made at the time of the order.
2. Foundations are installed by Township employees and are placed in line to conform to existing markers. Foot marker must be at ground level.
3. Foundations for new graves are laid within 30 days after receipt of the foundation order from the monument company. Foundations for established graves are laid periodically based scheduling conditions and weather.
4. Absent the permission of the Superintendent, no broken or defaced markers will be erected.
5. All grave markers must be commercially marketed.
6. Benches are allowed upon the permission of the Township. A foundation will be required.
7. The Township is not responsible for damage to monuments, markers or any other items in the cemetery caused by the ordinary care of the cemeteries.
8. All grave markers/monuments must be erected by a commercial monument company or another entity approved by the Township. All grave markers/monuments must be placed on a footer/foundation constructed by the Township. All grave markers/monuments remain the personal property of the Grantee(s) of a Cemetery Deed or the Grantee's heir(s) in possession of the original Cemetery Deed (hereinafter the "owner(s)").
9. In the event the owner(s) of a grave marker/monument desires to move the grave marker/monument off its foundation for repairs or replacement, such owner(s) must have a written contract with a Monument Company or other similar entity approved by the Township, or contract the Township if the Township would be moving a small grave marker/monument for temporary repairs only. A Copy of the contract must be provided to the Township prior thereto.
10. In the event the owner(s) contract to have a grave marker/monument moved off its foundation for repairs or replacement, such owners(s) must sign a Release holding the Township harmless for any damage or destruction caused to the grave marker/monument or the footer/foundation. If damage to the footer/foundation results, then the owner(s) of the marker/monument may be billed by the Township for repairing or replacing the footer/foundation.