

UNION TOWNSHIP – WARREN COUNTY

BOARD OF TRUSTEES – Regular Meeting – July 20, 2020

CALLING THE MEETING TO ORDER: The regular meeting of the Union Township Board of Trustees was called to order by President, Fred Vonderhaar on Monday, 7/20/20 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Tony Ledford, and Jamie Allen. Prayer was led by Mr. Ledford. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

CITIZENS IN ATTENDANCE (IF KNOWN): Betty Todd (& daughter), 3987 Riley Street, South Lebanon, brought up concerns about the water run-off into her yard from the ditch, especially after a strong rain. The past week's rain caused water to be inches from her crawl space. She also voiced concerns about 4 locust trees at the end of her yard. Josh Sandlin spoke to the Lowe's manager about skids that were covering a drain in this area. The skids have been removed and Josh thinks this should help immensely with the water problem. Mr. Ledford suggested keeping an eye on it after the removal of the skids and possibly putting in a catch basin if need be. Mr. Sandlin also said he thought the trees were in the right of way, and he would be able to take care of cutting them down. All Trustees agreed Mr. Sandlin & the Road Department have their approval to take care of the trees if they are in the right of way and not on anyone's property.

POLICE SUMMARY: Sergeant Boylan reported there were vehicle break-ins during the previous night in the Manistique Lakes subdivision. Deputy Pangallo had a pursuit concerning a protection order violator. The suspect was stopped and questioned, then took off on foot. He was then pepper sprayed and tased twice before being apprehended around the Shawhan Trails area.

CHIEF'S REPORT: Chief Napier stated the new engine is done and except for a few minor issues, he expects it to be here in the next few weeks. He has had some inquiries from potential buyers about the old engine. Chief Napier stated there are 17 total reported COVID-19 cases between South Lebanon and Union Township at this time. Chief Napier reported the approval of the EMS 2020-2021 Training & Equipment Grant in the amount of \$3,093.88 from the Ohio Department of Public Safety. Chief Napier stated he would like to purchase 5 new SEEK thermal imaging cameras. They do have some that they use currently and would like to have more available. The vendor is having a "buy 4 get 1 free" special at this time. The cost would be \$3,170.95. Mr. Vonderhaar then made a motion for the purchase of the thermal cameras, seconded by Mr. Allen. The motion was carried by all "yeas". Chief Napier presented a letter from the Warren County Prosecutor, David Fornshell, concerning the new web-based matter submission procedure that Mr. Fornshell's office is implementing. It is supposed to provide better organization and efficiency for governmental legal departments. Chief Napier said he will be concentrating on the CARES ACT RELIEF FUND money that was distributed to Union Township recently in the amount of \$36,087.35 for the purchase of PPE items and possibly a new LUCAS device. He will also make sure the Road Department has the supplies they need.

ROAD SUPERINTENDENT'S REPORT: Josh Sandlin stated there are 3 sycamore trees on Dry Run Road (dead-end) that are hanging over the road from the creek bed. He thinks one of these trees needs to be cut down before it falls on & damages the road. He said it is a big tree and he will need to have a service (Taulbee's) take it down, if not all 3 of them. All Trustees agreed for Mr. Sandlin to get a price from Taulbee's to have the tree(s) taken care of. Mr. Sandlin reported they are still working on cleaning up the tree brush from a previous storm. He stated the Phillips Road, Snook Road, and Kings Way projects were completed.

FISCAL OFFICER'S REPORT: The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru July 20, 2020. All were signed and approved by the Board of Trustees.

NEW BUSINESS: Mr. Allen made a motion to pay the bills, seconded by Mr. Vonderhaar. The motion was carried by all "yeas". Mr. Ledford presented the contract from Zimmer Tractor for a tractor rental in the amount of \$3,500 that he negotiated down from \$4,000 for the first week in August. Mr. Ledford said the drain was clear on Shawhan Road from the previous complaint of possible cornfield debris causing flooding. Mr. Ledford made a motion to accept the minutes from the meeting held on 7/6/20, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Vonderhaar made a motion to approve resolution # 072020-01, advertising for the OPWC loan-funded Wood Road Pavement Repair Project (see attached resolution), seconded by Mr. Allen. The motion was carried by all "yeas".

Mr. Vonderhaar attended the meeting for the CHIP & SEAL PROJECT on Tuesday, July 14, 2020. The company doing the work should be in the Warren County area around the end of the month, but not certain exactly when it will begin in Union Township.

Mr. Vonderhaar stated Mr. Sandlin met with Jason Fisher from the Warren County Engineer's Office at Highlands at Heritage Hill subdivision on July 14, 2020. It is time to make sure the roads and ditches are in the proper condition before being turned over to Union Township to maintain. The County makes sure Union Township's interests are protected. The blacktop on the roads is in good shape, but there are some ditches that have grading issues. Mr. Fisher put out a punch list with items that need to be addressed before Union Township takes over.

Mr. Vonderhaar said he received a letter from the Warren County Soil & Water Department. It basically was just a copy of the letter they had sent to Ford Development about erosion & sediment control not being followed in Section 7 of Shawhan Trails. At this point, Mr. Vonderhaar would like the Trustees to keep an eye on the situation.

Mr. Vonderhaar met with Mark Leader concerning the speed bumps & road deterioration repairs needed on Cox-Smith, Riverwalk, Kings Way, & Kings Lane. He would like to get separate pricing and see what can be done this year and possibly next year depending on the costs and the product feasibility.

Mr. Vonderhaar made a motion at 7:04 p.m. to go into Executive Session concerning cost of living wage increases, seconded by Mr. Allen. The motion was carried by all "yeas".

The regular scheduled meeting resumed at 7:26 p.m. Mr. Vonderhaar made a motion, seconded by Mr. Allen to give the following cost of living wage increases PER EMPLOYEE PER HOUR:

CHIEF NAPIER - \$.60

CAPTAINS - \$.94

FT FIREFIGHTER/PARAMEDIC - \$1.05

PT FIREFIGHTER/PARAMEDIC - \$1.00

CEMETERY/ROAD DEPARTMENT EMPLOYEES - \$1.00

This will start on 7/25/20 or 7/26/20 depending on department. The motion was carried by all "yeas".

ADJOURNMENT: There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Ledford to adjourn the meeting at 7:29 p.m. The motion was carried by all "yeas".

The next meeting will be Monday, August 3, 2020 at 6:00 p.m.

UNION TOWNSHIP

285 E. PIKE STREET
SOUTH LEBANON, OHIO 45065
513.494.1966

RESOLUTION # 072020-01

ADVERTISE FOR BIDS FOR THE WOOD ROAD PAVEMENT REPAIR AND RESURFACING PROJECT

BE IT RESOLVED, to advertise for bids for the Wood Road Pavement Repair and Resurfacing Project for the Board of Union Township Trustees; and

BE IT FURTHER RESOLVED, to advertise said bid for one (1) week in a newspaper of general circulation and for two consecutive weeks on the Warren County Board of County Commissions Web Site, beginning the week of **July 27, 2020**; bid opening to be **August 11, 2020 @ 9:00 am**.

Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by Mr. Allen. The motion was carried by all "yeas" and the resolution passed.

Resolution adopted this day of **July 20, 2020**.

BOARD OF UNION TOWNSHIP TRUSTEES



Shelley Lamb, Chief Fiscal Officer

Bid Wood Road Pavement Repair and Resurfacing Project

cc: E/O (file)
Union Township Bid file