

UNION TOWNSHIP – WARREN COUNTY

BOARD OF TRUSTEES – Regular Meeting – October 5, 2020

CALLING THE MEETING TO ORDER: The regular meeting of the Union Township Board of Trustees was called to order by President, Fred Vonderhaar on Monday, 10/5/20 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Tony Ledford, and Jamie Allen. Prayer was led by Mr. Ledford. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

CITIZENS IN ATTENDANCE (IF KNOWN): Mike Grimmer (2294 Manistique Lakes Dr.) was in attendance. He was representing the Home Owners' Association from Timberlake Estates. He and Chief Napier discussed the possible future installation of a dry hydrant in the subdivision. Mr. Grimmer again brought up the need for paving the road in Timberlake Estates as he had in the meeting from September 21, 2020. It was brought up that the Trustees thought that Road Superintendent Josh Sandlin had been out to the subdivision and had done some crack sealant. Mr. Grimmer stated he didn't think that had been done yet. Mr. Sandlin was not in attendance at this meeting, so the crack sealant application could not be confirmed. Mr. Grimmer wanted to know what the homeowners could expect in the near future from Union Township to alleviate this road problem. He also wanted the information about how to look at the Township's budget. The Ohio Checkbook link was sent to him via email as per his request by Fiscal Officer Shelley Lamb after the meeting adjourned. Mr. Vonderhaar and Mr. Ledford said they would meet with Josh Sandlin to discuss the road situation and verify if the crack sealant had been applied.

POLICE SUMMARY: Sergeant Boylan reported there had been a hit/skip in the area recently.

CHIEF'S REPORT: Chief Napier said they had been given 200 N95 masks from the Warren County Board of Commissioners. These masks are to be given out certain dates/times in October while supplies last for COVID-19. These are to be given to the more vulnerable citizens and the giveaway was to be posted on social media by Warren County. Chief Napier stated he had purchased the narcotic lock boxes for the EMS that he contacted the Trustees about earlier by text. He produced the quote/pricing from KNOX BOX of \$3,341.00. Mr. Vonderhaar made a motion to approve the final purchase of the boxes, seconded by Mr. Allen. The motion was carried by all "yeas". Chief Napier presented the 3 parking lot concrete replacement bids (4,357 square feet). The bids were from Coomer Newman Concrete & Excavating (\$9 per sf), J.K. Meurer (\$10.87 per sf), and Brown Paving (\$10.92 per sf). Chief Napier was confident in Coomer Newman Concrete doing a good job and was also the least expensive. This is to be paid out of Fire Fund 2191 and/or EMS Fund 2193. Mr. Vonderhaar made a motion to approve the concrete replacement by Coomer Newman Concrete for the total of \$39,213.00, seconded by Mr. Ledford. The motion was carried by all "yeas". Chief Napier had been previously approved to hire one Full-Time Firefighter/Medic. After studying his budget, he would now like the approval to add another FT Firefighter/Medic for a total of two. He has 3 candidates at this time for the positions. Mr. Vonderhaar made a motion to approve the hiring of an additional FT Firefighter/Medic, seconded by Mr. Allen. The motion was carried by all "yeas".

ROAD SUPERINTENDENT'S REPORT: Josh Sandlin was not in attendance.

FISCAL OFFICER'S REPORT: The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru October 5, 2020. All were signed and approved by the Board of Trustees.

NEW BUSINESS: Mr. Allen made a motion to pay the bills, seconded by Mr. Ledford. The motion was carried by all "yeas".

Mr. Ledford said he had gone to Timberlake Estates (Manistique Lakes Dr.) to check the road and did not think it was too bad, but felt the crack filler would make a difference. Mr. Ledford said he checked the ditch on Shawhan Trail that was brought up in a previous meeting and it looked like a catch basin had been installed and it looked good. Mr. Ledford made a motion to accept the minutes from the meeting held on 9/21/20, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Vonderhaar made a motion for Road Superintendent Josh Sandlin to purchase more crack sealant to finish up the areas in the Township, seconded by Mr. Allen. The motion was carried by all "yeas". Mr. Vonderhaar talked to Attorney Bruce McGary about the preparation of the letter for the homeowners of Shawhan Trails concerning their real estate taxes/street lighting. Mr. Vonderhaar mentioned he spoke to Mark Leader and he should be

completing the road repairs on Glosser-Richardson Road this week. Mr. Vonderhaar stated Jason Fisher of the Warren County Engineer's Office has requested some more time for the punch list completion at Highlands at Heritage Hill. This was supposed to be completed by 10/14/20, but Mike Williams was having a few issues getting everything done. All Trustees agreed to give them more time for completion. Mr. Vonderhaar said he was contacting Jeff Jones at the Warren County Engineer's Office to have him give an opinion of Manistique Lakes Drive road condition brought up earlier by Mike Grimmer. Mr. Vonderhaar asked Chief Napier if he had spoken to the homeowner at 3314 Trovillo Road about cleaning up the property. Chief Napier had not reached anyone yet, but would try again to contact them. Chief Napier asked if everyone was ok with Halloween (Beggars Night) at the Township Building. The local church asked to participate too. Chief Napier said he was comfortable with having this event for the kids. Everyone will follow the masks/social distancing guidelines. All were in agreement. Mr. Vonderhaar said Wood Road improvements were completed and it looked good.

ADJOURNMENT: There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Ledford to adjourn the meeting at 6:53 p.m. The motion was carried by all "yeas".

The next meeting will be Monday, October 19, 2020 at 6:00 p.m.