

**UNION TOWNSHIP – WARREN COUNTY**

**BOARD OF TRUSTEES – Regular Meeting – February 1, 2021**

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**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by President, Fred Vonderhaar on Monday, 2/1/21 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Tony Ledford, and Jamie Allen. Prayer was led by Chief Napier. Mr. Allen led everyone in The Pledge of Allegiance.

**CITIZENS IN ATTENDANCE (IF KNOWN):** No citizens were in attendance.

**POLICE SUMMARY:** Sergeant Boylan reported one serious traffic accident in the area, but also made everyone aware of the escalating fraudulent unemployment claims being made in the county, as well as the entire state of Ohio. These claims involve identity theft that have spiked during the COVID pandemic.

**CHIEF’S REPORT:** Chief Napier stated Mr. Shane Drake would like to come to the next meeting to discuss his possible purchase of the church next to Union Township’s Fellowship Cemetery. He is thinking about making it into a “wedding venue”. Chief Napier presented a quote from Matney Enterprises Inc. in the amount of \$3,093.50. This quote is for a rope rescue kit for the new fire engine and replacement for other existing rescue rope. Mr. Vonderhaar made a motion to approve the purchase of these items from Matney Enterprises, seconded by Mr. Ledford. The motion was carried by all “yeas”. Chief Napier asked if all were interested in participating with the Village of South Lebanon for the July 4<sup>th</sup> Fireworks Display. All Trustees were in agreement at this time.

**ROAD SUPERINTENDENT’S REPORT:** Mr. Sandlin stated there are 2 metal tiles that need to be replaced at Manistique Lakes. Mr. Sandlin presented a quote for \$2,200 from Taulbee’s Tree Service for 2 trees that need to be taken out along the Turtlecreek Road & Columbia Road areas. Mr. Ledford made a motion to accept this tree removal quote, seconded by Mr. Allen. The motion was carried by all “yeas”. Mr. Sandlin said on January 30, 2021, the 2011 Ford truck caught on fire after a hydraulic line blew out. He does not think there is too much damage, but wants to take it to the Ford dealership for a thorough inspection. They took out the 2006 truck which also blew a hydraulic line, taking them down to only 1 truck, but they got the snow removal taken care of. Mr. Sandlin stated due to the snowy weather, there are some minor landscaping issues at Deerfield Cemetery that occurred after a recent burial that he will address when weather permits.

**FISCAL OFFICER’S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru February 1, 2021. All were signed and approved by the Board of Trustees. She also stated Ohio Insurance would be sending the employees their 1095 tax forms in the next few week. Mr. Vonderhaar also mentioned the insurance company would be contacting the Township concerning any health care changes around May for open enrollment.

**NEW BUSINESS:** Mr. Allen made a motion to pay the bills, seconded by Mr. Ledford. The motion was carried by all “yeas”.

Mr. Ledford wanted to let Mr. Sandlin and his department know that they did a really good job with the snow removal considering only having one truck.

Mr. Ledford made a motion to accept the minutes from the meeting held on 1/19/21, seconded by Mr. Vonderhaar. The motion was carried by “yeas”.

Mr. Vonderhaar made motions for the following five resolutions (see attached), all were seconded and carried by “yeas”.

**Resolution # 020121-01 – Authorizing Contract with Warren County Engineer’s Office for 2021 Resurfacing Project**

**Resolution # 020121-02 – Authorizing Contract with Warren County Engineer’s Office for Purchase of Road Salt 2021 – 2022**

**Resolution # 020121-03– Support of Warren County Park Board’s Ohio Public Works Commission Clean Ohio Funds Greenspace Conservation Program Grant**

**Resolution # 020121-04 – Authorizing Longevity Pay & Cell Phone Stipend**

**Resolution # 020121-05 – Acceptance for Street Maintenance Highlands at Heritage Hill, Section One & Section Two.**

Mr. Vonderhaar made a motion to donate to the Warren County Drug Task Force in the amount of \$2,351.00, seconded by Mr. Allen. The motion was carried by all “yeas”.

Mr. Vonderhaar stated Union Township needed a representative for the Warren County Regional Planning Commission for the next term. Mr. Ledford said he would look into what was required for this participation, as he would like more information.

Mr. Vonderhaar said Attorney Bruce McGary had completed the letter about the trailer situation on Glosser-Richardson Road (see attached). Mr. Vonderhaar made a motion to send this letter to the property owner(s) as instructed by Mr. McGary, seconded by Mr. Allen. The motion was carried by all “yeas”.

**ADJOURNMENT:** There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Ledford to adjourn the meeting at 7:22 p.m. The motion was carried by all “yeas”.

The next meeting will be Tuesday, February 16, 2021 at 6:00 p.m.

RESOLUTION # 020121-01

UNION TOWNSHIP  
WARREN COUNTY, OHIO

Authorizing Contract with Warren County Engineer's Office  
For Warren County 2021 Resurfacing Project

WHEREAS, UNION TOWNSHIP desires an agreement to participate in the 2021 Resurfacing Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and Local requirements through the bid process for resurfacing; and

WHEREAS, in order to save money and expedite the bidding process, it benefits UNION TOWNSHIP to enter into an agreement with the Warren County Engineer's Office for the 2021 Resurfacing Project for the 2021 construction season; now

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION TOWNSHIP to enter into an agreement to participate with the Warren County Engineer's Office for the bidding and payment of the 2021 Resurfacing Project for the 2021 construction season; and

FURTHER BE IT RESOLVED, the Township Administrator and/or the Road Superintendent of UNION TOWNSHIP are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated totals needed for the 2021 Resurfacing Project as prepared by the Road Superintendent.

Attached is the cost estimate / location breakdown included in the:

2021 UNION TOWNSHIP RESURFACING RESOLUTION # 020121-01

Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by

Mr. Ledford. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar: yes Mr. Ledford: yes Mr. Allen: yes

Resolution # 020121-01 adopted this 1<sup>st</sup> day of February 2021.

UNION TOWNSHIP

Shelley Lamb  
Shelley Lamb, Chief Fiscal Officer

ITEM 253 PAVEMENT REPAIR – DRY RUN ROAD (TR 81) = \$19,769.00

ITEM 253 PAVEMENT REPAIR – SNOOK ROAD (TR 82) = \$10,600.00

ITEM 253 PAVEMENT REPAIR – COX-SMITH ROAD (TR 241) = NOT TO EXCEED \$30,000.00

**RESOLUTION # 020121-02**

**Authorizing Contract with Warren County Engineer's Office for Purchase of Road Salt**

WHEREAS, UNION Township desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits UNION Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for road salt for the 2021-2022 winter season; now

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren Country Engineer's Office for the bidding and purchase of 300 tons of road salt for the 2021-2022 winter season; and

FURTHER BE IT RESOLVED, that the UNION Township has allocated its own storage space to receive and store salt bid and awarded in this contract; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of UNION Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.


Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by

Mr. LEDFORD. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar: yes Mr. Ledford: yes Mr. Allen: yes

Resolution # 020121-02 adopted this 1st day of February 2021.

UNION TOWNSHIP

  
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Shelley Lamb, Chief Fiscal Officer

UNION TOWNSHIP  
Warren County, Ohio

RESOLUTION NO: 020121-03

RESOLUTION IN SUPPORT OF THE WARREN COUNTY PARK BOARD'S OHIO PUBLIC WORKS COMMISSION CLEAN OHIO FUNDS GREENSPACE CONSERVATION PROGRAM GRANT

WHEREAS, the Warren County Park Board is applying for grant funds from the Ohio Public Works Commission (OPWC) Clean Ohio Greenspace Conservation program to purchase 38.5 acres for the creation of a nature preserve in the Village of South Lebanon and Union Township that includes 2,500 feet of riparian riverbank along the Little Miami River; and

WHEREAS, the grant application will preserve in perpetuity the corridor along a state and national scenic river and will provide source water protection to the County's wellfields located in the Little Miami River aquifer; and

WHEREAS, this Board of Township Trustees desires to support this project; and

NOW, THEREFORE, BE IT RESOLVED, to support the Warren County Park Board's Ohio Public Works Commission Clean Ohio Green Space Conservation Program Grant application for the purchase of 38.5 acres to establish the Little Miami Nature Preserve.

Moved by Mr. Vonderhaar, Seconded by Mr. Ledford

Fred Vonderhaar yes

Tony Ledford yes

Jamie Allen yes

Resolution adopted this 1st day of February, 2021.

UNION TOWNSHIP

Shelley Lamb  
Shelley Lamb, Chief Fiscal Officer

**RESOLUTION # 020121-04**

**Authorizing Longevity Pay & Cell Phone Stipend**

WHEREAS, UNION Township desires an agreement to pay each qualifying full time employee, an annual longevity and cell phone stipend payment; and

WHEREAS, UNION Township agrees this payment will amount to \$100 to each employee per year of employment for longevity and \$30 per month of employment for annual cell phone stipend (\$360 maximum/year).

THEREFORE BE IT RESOLVED, that the Township Administrator of UNION Township is hereby authorized to submit to the Fiscal Officer for payment processing in December of each year, the total annual longevity & cell phone stipend due to each full time employee that qualifies for such payment.

Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by

Mr. Allen. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar: yes Mr. Ledford: yes Mr. Allen: yes

Resolution # 020121-04 adopted this 1st day of February 2021.

UNION TOWNSHIP

  
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Shelley Lamb, Chief Fiscal Officer

RESOLUTION 020121-05

UNION TOWNSHIP  
285 E. PIKE STREET  
SOUTH LEBANON, OH 45065

WHEREAS, the Board of Trustees met on February 1, 2021 in a regular session meeting.

Mr. Vonderhaar made a motion to ACCEPT the street for public maintenance in Highlands at Heritage Hill, Section One and Section Two.

Mr. LED FORD seconded the motion.

Upon call of the roll, the following vote resulted:

Mr. Vonderhaar yes Mr. Ledford yes Mr. Allen yes

Resolution 020121-05 adopted this 1<sup>st</sup> day of February 2021.

UNION TOWNSHIP

  
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SHELLEY LAMB, FISCAL OFFICER