

UNION TOWNSHIP – WARREN COUNTY

BOARD OF TRUSTEES – Regular Meeting – June 21, 2021

CALLING THE MEETING TO ORDER: The regular meeting of the Union Township Board of Trustees was called to order by Vice President of the Board, Tony Ledford on Monday, 6/21/21 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Tony Ledford and Jamie Allen. Fred Vonderhaar was absent. Prayer was led by Chief Napier. Mr. Ledford led everyone in The Pledge of Allegiance.

CITIZENS IN ATTENDANCE (IF KNOWN): Barbara Aberlin was in attendance.

POLICE SUMMARY: Deputy Pangallo reported on some car chases/wrecks and other traffic related issues due to high water.

ROAD SUPERINTENDENT'S REPORT: Josh Sandlin reported his department was still doing clean-up following the recent flooding and storms in the area.

CHIEF'S REPORT: Chief Napier presented a quote (\$7,416.90) from Vogelpohl Fire Equipment to purchase 30 new fire helmets/shields for his department. Mr. Ledford made a motion, seconded by Mr. Allen to accept this quote for the new helmets. The motion was carried by all "yeas". Chief Napier stated they had quite a few runs over the weekend that were weather related. Chief Napier also reported the Chasteen residence on Trovillo Road had recently been mowed, as had the corner lot in Shawhan Trails. He called Warren County about the lot on Cox-Smith, but they stated they do not press lot mowing in undeveloped areas. Chief Napier said he is in contact with the Manistique property owners concerning their lots (mowing). Mr. Vonderhaar was to meet with them 6/21/21, but due to a personal issue this must be rescheduled.

FISCAL OFFICER'S REPORT: The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru June 21, 2021. All were signed and approved by the Board of Trustees. Mrs. Lamb presented Resolution #062121-01 to reinstate the original Union Township Payment Card (Credit Card) System for the State Auditor (see attached). Mr. Allen moved for adoption of this resolution, seconded by Mr. Ledford. The motion was carried by all "yeas".

NEW BUSINESS: Mr. Ledford presented a rental contract from Zimmer Tractor for a boom mower. This is a weekly rental contract in the amount of \$3,500. The rental time and cost are split between Union Township and the Village of South Lebanon.

Mr. Allen made a motion to accept the minutes from the meeting held on 6/7/21, seconded by Mr. Ledford. The motion was carried by all "yeas". Mr. Allen then made a motion to pay the bills, seconded by Mr. Ledford. The motion was carried by all "yeas".

ADJOURNMENT: There being no further business, Mr. Ledford made a motion, seconded by Mr. Allen to adjourn the meeting at 6:33 p.m. The motion was carried by all "yeas".

The next meeting will be Tuesday, July 6, 2021 at 6:00 p.m.

Resolution # 062121-01

IMPLEMENT UNION TOWNSHIP PAYMENT CARD (CREDIT CARD) SYSTEM
(REINSTATE ORIGINAL RESOLUTION # 020606-04 – FEB 6, 2006)

WHEREAS, the Township could eliminate the time, records retention requirements and costs associated with having separate charge accounts at dozens of area businesses by implementing a Township Payment Card (Credit Card) System, and

WHEREAS, the Township already has in place a viable system of internal controls by which officials & employees are authorized to incur debt on behalf of the Township, ensuring that sufficient oversight is in place to prevent misuse of a Township credit card by any official or employee, and

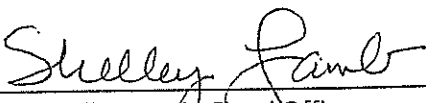
WHEREAS, all proceedings relating to deliberation and action on this resolution were held in regular public meeting and in accordance with Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Union Township Trustees, Warren County, OH:

1. The Township shall apply for the issuance of a sufficient number of commercial credit cards as, in the judgement of the Trustees, the Township may require.
2. Those holding the following positions shall be authorized to use and/or carry a Township credit card & shall be subject to all regulations regarding Township spending that are in place or that shall be imposed in the future: FIRE CHIEF; ROAD & BRIDGE SUPERVISOR; CEMETERY; FISCAL OFFICER; TRUSTEES; ALL FIRE & EMS EQUIPMENT.
3. The Township Fiscal Officer and/or Administrator is hereby authorized, directed, and empowered in the name of the Township to apply for the issuance of such commercial credit cards, to execute such application forms, agreements and documents to pay and provide security for payment of all indebtedness incurred by use of such commercial credit card.
4. This policy shall be made a part of the Union Township Personnel Policy Manual.

Mr. Allen moved for adoption of the foregoing resolution, seconded by Mr. Ledford. The motion was carried by all "yeas".

UNION TOWNSHIP BOARD OF TRUSTEES



Shelley Lamb, Fiscal Officer