

UNION TOWNSHIP – WARREN COUNTY

BOARD OF TRUSTEES – Regular Meeting – September 7, 2021

CALLING THE MEETING TO ORDER: The regular meeting of the Union Township Board of Trustees was called to order by President of the Board, Fred Vonderhaar on Tuesday, 9/7/21 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Tony Ledford & Jamie Allen. Prayer was led by Chief Napier. Mr. Ledford led everyone in The Pledge of Allegiance.

CITIZENS IN ATTENDANCE (IF KNOWN): None were in attendance.

POLICE SUMMARY: Sergeant Corey Adams said they are monitoring the traffic as much as possible at the Lebanon Road Project. He also reported the first “Bicycle Rodeo” held recently was a success. They are meeting in January to begin planning the next one to be held in 2022.

CHIEF’S REPORT: Chief Napier stated the Ohio Grants Partnership approved Union Township’s application for the American Rescue Plan Act. The initial award amount is \$139,633.16. Chief Napier presented the Trustees with a quote for their share of concrete replacement of \$32,832.00 from Coomer Newmman Concrete & Excavating. Chief Napier then reported a few issues concerning the sidewalk/road construction occurring on Lebanon Road. The guardrail will need to be replaced, as the current one cannot be reinstalled as it is an “out of date” model. Resident Kevin McGuire of 3951 Lebanon Road, requested to have the remainder of his driveway replaced as he is worried the new concrete won’t match his existing. A portion of his driveway was removed as part of the Lebanon Road Project. The Trustees agreed there was no need to replace the remainder of this driveway. Chief Napier said the “9/11” luncheon would be held on Friday, September 10, 2021, at noon. Chief Napier reported his new full-time employee, C. J. Keene, started on the previous Sunday. He also stated he is having a hard time recruiting employees at this time. Chief Napier presented a quote from Cincinnati Mechanical Services (see attached) to replace the HVAC system at the firehouse in the amount of \$14,872.00. Mr. Vonderhaar made a motion to accept the quote for the new HVAC system, seconded by Mr. Ledford. The motion was carried by all “yeas”. This should be covered by the remaining funds from the Cares Act Covid Fund.

ROAD SUPERINTENDENT’S REPORT: Josh Sandlin reported the mow trim was completed. Mr. Sandlin said he is getting his road repair plans together to get taken care of within the Township. Mr. Sandlin stated the backhoe was still inoperable, as the repairs have not yet been scheduled by the service company. He stated he will rent any equipment needed to accommodate what needs to be done.

FISCAL OFFICER’S REPORT: The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru September 7, 2021. All were signed and approved by the Board of Trustees.

NEW BUSINESS: Mr. Ledford made a motion to accept the minutes from the meeting held on 8/16/21, seconded by Mr. Vonderhaar. The motion was carried by all “yeas”.

Mr. Allen made a motion to pay the bills, seconded by Mr. Ledford. The motion was carried by all “yeas”.

Mr. Vonderhaar moved for adoption of the Resolution to Accept the Amounts and Rates & Authorizing the Necessary Tax Levies Determined by the Budget Commission (see attached), seconded by Mr. Ledford. The motion was carried by all “yeas”.

Mr. Vonderhaar mentioned there is a new funding opportunity of up to \$250,000 from ODOT, the Township Stimulus Program. Applications can be submitted for roadway repairs, sidewalks, guardrails, culverts, etc. The application also must be supported by the Warren County Engineer. Mr. Vonderhaar reported he turned in Riverwalk, Kings & Kings Way, & Manistique Lakes for roadway repairs under this program. The Warren County Engineer’s Office will inspect them and make their suggestions concerning any repairs they deem necessary. Mr. Vonderhaar will report back at a later meeting with the results.

ADJOURNMENT: There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Ledford to adjourn the meeting at 7:09 p.m. The motion was carried by all “yeas”. The next meeting will be Monday, September 20, 2021, at 6:00 p.m.

Cincinnati Mechanical Services, Ilc.

Heating and Air Conditioning

1790 E. Galbraith Road • Cincinnati, Ohio 45215

Phone: (513) 248-8803 Fax: (513) 761-2292

E-Mail: mwilfong@fuse.net

August 24, 2021

Bob Napier
Union Township Fire Rescue
285 E. Pike Street
South Lebanon, OH. 45065

Dear Bob,

Please see details below regarding the replacement of the HVAC System that serves the Day Area Breakroom, Bathrooms and Kitchen. Also included is replacing most of the Air Distribution System. The existing System has an excessive amount of flexible ductwork being used resulting in poor airflow. The existing unit which is 24 years old and operates on Refrigerant-22 which is becoming obsolete resulting in significant price increases. In addition to increased reliability the new System will also provide a reduction in energy costs since it is more efficient.

- 1) Remove existing A/C Unit and install a 3.0 Ton Compressor/Condensing Unit. Equipped with Scroll Compressor and necessary Safety/Operating Controls. New Unit to be leveled on a slab and elevated to protect. This Unit operates on R-410A Refrigerant which is the replacement to R-22 Refrigerant.
- 2) Remove and replace the horizontal Gas Fired Furnace located in the Mezzanine with a new Furnace rated at the same capacity and efficiency ratings. Furnace is equipped with a 3 ton blower motor for proper air delivery.
- 3) Install an Evaporator Coil rated at 3.0 tons capacity. Evaporator Coil is equipped with a Thermostatic Expansion Valve for optimum Refrigerant control. Coil will be installed in an overflow pan and wired with an auxillary switch to shut unit down if drain fails. Connect to existing condensate drain piping.
- 4) Remove excessive amounts of flex ductwork on both the supply and return air duct runs and install new hard pipe with minimal amounts of flexible pipe. Replace several of the air diffusers and grilles as needed in the dropped Ceiling. Supply air ductwork will be insulated to prevent sweating and condensation.
- 5) Adapt and modify to existing Refrigerant Line set as needed. Existing Line set will be flushed to remove residual oil, etc. Pressure check with Nitrogen and confirm no leaks in workmanship. Install a Refrigerant Liquid Line Filter Drier to remove contaminants and moisture for added reliability. Evacuate system with vacuum pump and charge with new refrigerant as required.
- 6) Install a UV Light on existing Furnace that serves the Fire Department Office and Trustees Hall.
- 7) Start up and confirm normal operating parameters as per Manufacturers Specifications.

Total: \$14,872.00

WARRANTIES: One year on all parts and labor. Additional four years on Compressor and nine years on Heat Exchanger.

Please feel free to call with any questions.

Sincerely,

Mark Wilfong

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

***The Governing Board of Union Township Trustees, Warren County, Ohio, met
in regular session on the 7th day of September 2021, at the office of the Board
of Union Township Trustees with the following members present:***

Mr. Fred Vonderhaar, Trustee; Mr. Tony Ledford, Trustee;

Mr. Jamie Allen, Trustee; Mrs. Shelley Lamb, Fiscal Officer

***RESOLVED, by the Governing Board of Union Township, Warren County, Ohio,
in accordance with the provisions of law has adopted a Tax Budget for the
next succeeding fiscal year commencing January 1st, 2022; and***

***WHERE AS, the Budget Commission of Warren County, Ohio, has certified its
action thereon to this Board together with an estimate by the County Auditor
of the rate of each tax necessary to be levied by this Board, and what part
thereof is without, and what part within, the ten mill limitation; therefore, be it***

***RESOLVED, By the Governing Board of Union Township, Warren County, Ohio,
that the amounts and rates, as determined by the Budget Commission in its
certification, be and the same are hereby accepted' and be it further***

***RESOLVED, That there be and is hereby levied on the tax duplicate of said
township the rate of each tax necessary to be levied within and without the
ten mill limitation as follows:***

***Mr. Fred Vonderhaar moved for the adoption of the Resolution, seconded by
Mr. Ledford. The resolution was carried by all "yeas".***

***I, Shelley Lamb, Fiscal Officer of the Board of Township Trustees of Union
Township, in said County, and in whose custody, the Files and Records of said
Board are required by the laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original Annual
Temporary Appropriations now on file with said Board, that the foregoing has
been compared by me with said original document, and that the same is a true
and correct copy thereof.***

Witness my signature this 7th day of September, 2021.

A handwritten signature in cursive script, reading "Shelley Lamb", written over a horizontal line.

**Fiscal Officer of the Board of Township Trustees of
Union Township – Warren County, OH**

UNION TOWNSHIP, WARREN COUNTY

SCHEDULE B

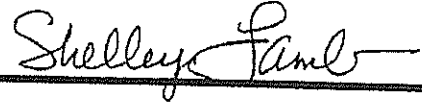
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

Fund	Levy Description	Maximum Rate Authorized To Be Levied	County Auditor's Est. of Yield of Levy (carry to Schedule A Column II)
2191-Special Levy - Fire/EMS authorized by voters on 11/05/2002 not to exceed indefinite years		2.000	
2191-Special Levy - Fire/EMS authorized by voters on 11/06/2017 not to exceed 5 years		3.900	
2191-Special Levy - Fire/EMS authorized by voters on 11/08/2011 not to exceed indefinite years		4.900	

Office of the Board of Trustees of Union Township, Warren County, OH
 To the County Auditor:

The Board of Trustees of said Township hereby submits its Annual Budget for the year
 commencing January 1st, 2022 for consideration of the County Budget Commission
 pursuant of Section 5705.30 of the Revised Code.

Shelley Lamb
 Township Fiscal Officer



SCHEDULE A
 SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
 AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund Description	Levy Description	Amount Approved by Budget Commission	Amount to be Derived from Levies	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit	Outside 10 Mill Limit
		Inside 10 Mill Limitation	Outside 10 Mill Limitation	Inside 10 Mill Limit	Outside 10 Mill Limit
		Column I	Column II	Column III	Column IV
1000 - General				1.10	
2031 - Road and Bridge				1.20	
2191 - Special Levy - Fire/EMS					
TOTAL					10.80
					10.80

OFFICIAL CERTIFICATE OF THE COUNTY BUDGET COMMISSION

The Budget Commission of WARREN COUNTY, Ohio, hereby makes the following Official Certificate of Estimated Resources for UNION TOWNSHIP, for the fiscal year beginning January 1st, 2022.

FUND	Unencumbered Balance Jan. 1st, 2022	Property Tax	Other Sources	Total
General Fund	205,936.88	166,000.00	126,800.00	
(Local Government)			28,921.98	527,658.86
Special Revenue				
1 Motor Vehicle License Tax - 2011	3,727.87	XXXX	9,500.00	13,227.87
2 Gasoline Tax - 2021	170,200.00	XXXX	135,000.00	305,200.00
3 Road and Bridge - 2031	76,300.00	130,000.00	4,000.00	210,300.00
4 Cemetery - 2041	78,480.00	XXXX	27,000.00	105,480.00
5 Special Levy - Fire / EMS - 2191	1,041,956.27	1,205,000.00	200,000.00	2,446,956.27
6 Special Levy - EMS - 2193	194,685.62	XXXX	192,000.00	386,685.62
7 Permissive Motor Vehicle Lic. Tax - 2231	52,343.00	XXXX	110,000.00	162,343.00
8 Timberlake Estates Lighting District - 2402	18,357.12	XXXX	1,458.00	19,815.12
9 Shawhan Trails Lighting District - 2403	58,515.45	XXXX	123.00	58,638.45
10 Kings Acres Lighting District - 2404	12,625.70	XXXX	1,400.00	14,025.70
11 Riverwalk Lighting District - 2405	13,911.00	XXXX	6,000.00	19,911.00
12 Coronavirus Relief Fund	19,426.00	XXXX	0.00	19,426.00
Capital Projects				
1 Public Works Commission Projects - 4401	0.00	XXXX	125,000.00	125,000.00
2 Misc. Capital Projects - 4901	271.00	XXXX	51,500.00	51,771.00
TOTALS				4,466,438.89
				4,466,438.89

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth on the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

Date

August 27, 2021

David Demaree

Matt [Signature]

[Signature]

Budget
Commission