

**UNION TOWNSHIP – WARREN COUNTY**

**BOARD OF TRUSTEES – Regular Meeting – December 20, 2021**

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**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by President of the Board, Fred Vonderhaar on Monday, 12/20/21 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar & Jamie Allen. Tony Ledford was absent. The prayer was led by Chief Napier. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

**CITIZENS IN ATTENDANCE (IF KNOWN):** Chris Koch, Marlene Koch, Sheryl Allen, Rose Allen, Darlene Allen, Rolin Spicer & Art Perong were in attendance.

**POLICE SUMMARY:** Deputy Pangallo mentioned they had identification on suspects concerning the car break-ins in the Township.

**CHIEF'S REPORT:** Chief Napier presented the Trustees with an updated bid from Autom Security for cameras at the cemetery & maintenance garage for review. Chief Napier stated he had ordered a new desk in the amount of \$1,380.30. He reported he received the Loeb Grant in the amount of \$22,830.00, which should finish off payments on Medic 46. Chief Napier said the Christmas Horse Parade was a success.

**ROAD SUPERINTENDENT'S REPORT:** Josh Sandlin reported the Deerfield Cemetery steps that are along the hills need repair and he would like to get a quote for the fix first, before he tackles it himself. Josh then requested all Trustees look at the area for the new road in Deerfield Cemetery to get their opinions on how to proceed.

**FISCAL OFFICER'S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru December 20, 2021. All were signed and approved by the Board of Trustees.

**NEW BUSINESS:** Mr. Allen stated he heard quite a few positive comments about the horse parade.

Mr. Allen made a motion to accept the minutes from the meeting held on 12/6/21, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Allen made a motion to pay the bills, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Vonderhaar made a motion to adopt the Annual Temporary Appropriations Resolution (see attached), seconded by Mr. Allen. The motion was carried by all "yeas".

Mr. Vonderhaar made a motion to adopt the CDBG Grant Resolution (see attached), to apply for money to fix roads in Highland Park, seconded by Mr. Allen. The motion was carried by all "yeas". The amount of \$20,000 to be given by Union Township (proposed by Mr. Vonderhaar) would offset a bit of the \$111,075.00 cost that was estimated by Jeff Jones from the Warren County Engineer's Office and perhaps help with attaining the grant.

Mr. Vonderhaar stated he is still waiting on a reply from the City of Lebanon concerning the annexation of a property on Kingsview. He mentioned the possibility of a trade with the City of Lebanon for the acquisition of more land for Fellowship Cemetery regarding this annexation.

Mr. Vonderhaar mentioned they are still waiting on responses concerning road repairs in Riverwalk and Manistique Lakes, but they won't hear any results until 2022, as these are from stimulus programs and grants.

Mr. Vonderhaar said he had the paperwork received from Chief Napier concerning the American Rescue Plan Grant regarding paying a stipend to all his personnel and the road department employees (total of \$95,782). Some of the remaining money from the grant would go toward the \$270,232 cost of a new ambulance. The rest of the ambulance money needed would come out of EMS fund 2193. This stipend payout was reviewed and is allowable by the Warren County Prosecutor's Office (see attached).

Mr. Chris Koch responded that he thought this was too much of Union Township's money to give out in bonuses, especially when Trustee Ledford was absent and could not vote on this motion.

Ms. Rose Allen agreed with Mr. Koch and suggested the grant be used for the new ambulance as she did not want to see a future levy on the taxpayers to pay for this ambulance. She was not opposed to a bonus but felt the amount requested was too high.

Mr. Art Perong stated he felt this was an appropriate bonus (or hazard pay) to give to the Township personnel.

Mrs. Marlene Koch requested all names and bonus amounts mentioned in the stipend paperwork be read aloud, which Trustee Allen did do.

Mr. Vonderhaar made a motion to pay out the ARPA Grant stipend money to the employees as presented by Chief Napier, seconded by Mr. Allen. The motion was carried by all "yeas".

Mr. Vonderhaar said the open hearing that started on December 13, 2021, will proceed on Monday, December 27, 2021, at 6:00 p.m. concerning the residency of Trustee Jamie Allen.

**ADJOURNMENT:** There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Allen to adjourn the meeting at 6:43 p.m. The motion was carried by all "yeas". The next regular meeting will be Monday, January 3, 2022, at 6:00 p.m.

# ANNUAL TEMPORARY APPROPRIATION RESOLUTION

The *Board of Trustees of Union Township, in Warren County*

met in regular session on the 20th day of December, 2021 at the office  
of Union Township with the following members present: Jamie Allen and Fred Vonderhaar

Mr. Vonderhaar moved the adoption of the following Resolution:

**BE IT RESOLVED** by the *Board of Trustees of Union Township Warren County*

County Ohio that to provide for the current expenses and  
other expenditures of said Board of Union Township, during the fiscal year, ending  
*December 31, 2022*

the following sums be and the same are hereby set aside and *appropriated* for the several purposes  
for which expenditures are to be made for and during said fiscal year, as follows:

Mr. Allen seconded the **Resolution** and the  
roll being called upon its adoption the vote resulted as follows:

Jamie Allen – “Yea”  
Fred Vonderhaar – “Yea”

*Adopted* December 20, 2021

  
Clerk/Fiscal Officer

**UNION TOWNSHIP TEMPORARY APPROPRIATIONS - Y/E 2022**

1000	GENERAL FUND	\$	424,000.00
2011	MOTOR VEHICLE LICENSE	\$	8,488.00
2021	GASOLINE TAX	\$	119,826.00
2031	ROAD & BRIDGE	\$	198,817.00
2041	CEMETERY FUND	\$	70,365.00
2191	SPECIAL LEVY FIRE/EMS	\$	2,053,261.00
2193	SPECIAL LEVY EMS	\$	254,760.00
2231	PERMISSIVE MOTOR VEHICLE LICENSE TAX	\$	90,000.00
2273	AMERICAN RESCUE PLAN ACT	\$	188,000.00
2402-2405	ALL LIGHTING DISTRICTS	\$	9,149.00
4401	CAPITAL PROJECTS FUND	\$	125,000.00
4901	MISCELLANEOUS CAPITAL PROJECTS	\$	51,500.00
<b>TOTAL ANNUAL APPROPRIATIONS ALL FUNDS</b>		<b>\$</b>	<b>3,593,166.00</b>

**UNION TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 122021-02

Date of Resolution: December 20, 2021

**RESOLUTION: APPROVING AND AUTHORIZING THE SUBMITTAL OF A FISCAL YEAR 2022 (FY2022) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO THE WARREN COUNTY OFFICE OF GRANTS ADMINISTRATION**

**WHEREAS**, the deadline for FY2022 CDBG applications to be delivered to the Warren County Office of Grants Administration is January 10, 2022; and,

**WHEREAS**, the residential streets, in the unincorporated, Highland Park Subdivision, in Union Township, to be resurfaced. The following is a list of the streets:

- Calvary Way, between Riley Avenue and Lebanon Road.
- Church Street, between W. Mason Morrow Millgrove Road and Hayner Street.
- Harding Street, between Riley Avenue and Lebanon Road.
- Hayner Street, between Church Street and Lebanon Road
- Hudson Street, between W. Mason Morrow Millgrove Road and dead end.
- Hufford Street, between Church Street and Lebanon Road.
- Jett Street, between Hufford Street and dead end.
- Newman Street, between Hayner Street and Harding Street.
- Riley Avenue, between W. Mason Morrow Millgrove Road and dead end.
- Sargeant Street, between Calvary Way and Hayner Street

**WHEREAS**, the estimated cost of each Project is as follows:

Project	Engineer's Cost Estimate
Highland Park Resurfacing	\$111,075.00

**WHEREAS**, if CDBG funding is awarded, the Union Township Board of Trustees has committed \$20,000 to the construction of this Project; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Union Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. to approve and authorize the submittal of a FY2022 CDBG application for said Project, a copy of which is attached hereto.

Section 2. to commit \$20,000 to the construction of said CDBG project.

**Section 3.** that the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** that it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including R.C. 121.22.

Mr. Vonderhaar moved adoption of the foregoing Resolution, being seconded by Mr. Allen. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar	-	<u>Yes</u>
Mr. Ledford	-	<u>Absent</u>
Mr. Allen	-	<u>Yes</u>

Resolution adopted this 20th day of December, 2021.

#### **CERTIFICATION**

I hereby certify that the foregoing is a true, accurate and complete copy of the Resolution Number: 122021-02 adopted on December 20, 2021, by the Board of Trustees of Union Township, Ohio.

  
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SHELLEY LAMB, FISCAL OFFICER