

## UNION TOWNSHIP – WARREN COUNTY

### BOARD OF TRUSTEES – Regular Meeting – January 18, 2022

---

**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by President of the Board, Fred Vonderhaar on Tuesday, 1/18/2022 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Jamie Allen, & Chris Koch. The prayer was led by Chief Napier. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

**CITIZENS IN ATTENDANCE (IF KNOWN):** Josh Demarco, David Pittman, & Barb Aberlin were in attendance.

Mr. Demarco was in attendance to further the petition procedures from October 2021 for Union Township to vacate a portion of the right-of-way of Bone Road. Mr. Vonderhaar made a motion to adopt Resolution #011822-02 (see attached), seconded by Mr. Allen. The motion was carried by all “yeas”. This allows the petition to advance to the Warren County Board of Commissioners.

**POLICE SUMMARY:** Sergeant Adams & Deputy Pangallo reported on a serious crash that occurred in the Township recently on I-71.

**CHIEF’S REPORT:** Chief Napier reported when his department responded to the crash on I-71, there was contact with Deerfield Township’s engine, which suffered no damage. Union Township’s engine will need repair, but there is no estimate yet. Chief Napier stated he would like to fill the open full-time position with Erik Cowell, who is currently working part-time within his department. Chief Napier said he received a note from South Lebanon Assistant City Administrator Jeff Boylan concerning the possibility of working together on maintenance of the water station used by residents of Union Township & South Lebanon (and other areas). Mr. Vonderhaar & Mr. Koch discussed this inquiry but need further information before guaranteeing any monetary participation.

**ROAD SUPERINTENDENT’S REPORT:** Josh Sandlin stated the furnace in the Road Department garage needs repairs or replacement. He had received one estimate (repairs-\$1776.00/replacement-\$7658.00) at this time. Mr. Koch requested he get another bid before proceeding. Mr. Sandlin reported he is in contact with the Warren County Engineer’s Office deciding on certain roads in Union Township for possible repairs. Mr. Sandlin said the Kenworth was hit on Phillips Road. There is not much damage, and the other driver was at fault. He is still waiting on the crash report, but they do have the insurance information.

**FISCAL OFFICER’S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru January 18, 2022. All were signed and approved by Mr. Vonderhaar & Mr. Allen. Mrs. Lamb reported that Major Arrasmith from the Warren County Drug Task Force would send his annual report to them electronically for review. He would attend a future meeting upon any request.

**NEW BUSINESS:** Mr. Koch stated he had checked the roads mentioned for repairs and agreed with Mr. Sandlin’s recommendations. Mr. Koch made a motion to accept the minutes from the meeting held on 1/3/22, seconded by Mr. Allen. The motion was carried by all “yeas”.

Mr. Allen made a motion to pay the bills, seconded by Mr. Vonderhaar. The motion was carried by all “yeas”. Mr. Allen then presented the Board with his resignation as Trustee of Union Township, effective 1/31/2022.

Mr. Vonderhaar made a motion to accept Resolution #011822-01 (see attached), Authorizing Contract for Purchase of Road Salt with the Warren County Engineer’s Office, seconded by Mr. Allen. The motion was carried by all “yeas”.

Mr. Vonderhaar mentioned having Mark Leader do some of the road repairs as he had done a good job in the past.

Mr. Vonderhaar said he received Union Township’s Road Mileage Report from the Ohio Department of Transportation which is now 22.9 miles (previously 21.31).

**ADJOURNMENT:** There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Allen to adjourn the meeting at 7:10 p.m. The motion was carried by all “yeas”. The next regular meeting will be Monday, February 7, 2022, at 6:00 p.m.

**UNION TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

RESOLUTION NUMBER: 011822-02    DATE OF RESOLUTION: 01-18-2022

**TOPIC OF RESOLUTION: BOARD RESOLUTION TO PETITION THE  
WARREN COUNTY BOARD OF COMMISSIONERS TO VACATE A PORTION  
OF THE RIGHT-OF-WAY OF BONE ROAD (T-75 )**

**RESOLUTION**

WHEREAS, pursuant to Section 5553.02 of the Ohio Revised Code, a board of county commissioners may locate, establish, alter, straighten, vacate, or change the direction of all roads within the county that are not state highways as provided in Section 5553.03 to 5553.16 of the Ohio Revised Code; and

WHEREAS, pursuant to Section 5553.045 of the Ohio Revised Code, a board of township trustees may petition a board of county commissioners to vacate a township road or a portion of a township road by passing a resolution that requests the vacation of the road or portion, and that includes a description of the general route and termini of the road or portion to be vacated, and the township clerk [fiscal officer] files a copy of the resolution with the board of county commissioners and certifies a copy to the county engineer who within 30 days of receipt of such resolution is required to issue to the board of county commissioners a written report similar in content to reports required under section 5553.06 of the Revised Code; and,

WHEREAS, the right-of-way for Bone Road (T-75) was established by resolution of the Board of County Commissioners in June, 1842, with a 60 ft. right-of-way, as evidenced by Commissioners Journal 6, Page 286, and subsequently Bone Road (T-75) was assigned to Union Township for maintenance as a township road; and,

WHEREAS, a portion of Bone Road (T-75) is not maintained due to there being no outlet, and no properties use the non-maintained area for their exclusive means of access to Bone Road (T-75); and,

WHEREAS, all the abutting owners that front along the unmaintained portion of Bone Road (T-75) in Union Township have signed and submitted the following attachments seeking such portion of the road right-of-way be vacated:

- a signed statement dated January 12, 2022; and,
- Exhibit 1 (page 1-4) consisting of a metes and bounds legal description and Easement Vacation Plat prepared by King Hasselbring & Assoc. Civil Engineers/Land Surveyors; and,

- Exhibit 2 consisting of a signed statement why the abutting property owners are requesting a portion of the Bone Road (T-75) right-of-way be vacated; and,

WHEREAS, the aforementioned attachments comply with the prerequisites of this Board's Resolution Number 100421, adopted 10/4/2021; and,

WHEREAS, pursuant to Section 5553.045 of the Ohio Revised Code, this Board desires to petition the Board of County Commissioners to vacate the unmaintained right-of-way along the portion of Bone Road (T-75) with the general route and termini as illustrated on Exhibit 1 (pages 1-4), as the said portion of the right-of-way is no longer needed for public convenience and welfare.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Union Township, Warren County, Ohio, at least a majority of the Trustees casting a vote, concur as follows:

**Section 1.** this Board hereby petitions the Board of County Commissioners to vacate the right-of-way of the portion of Bone Road (T-75) with the general route and termini described on Exhibit 1 (pages 1-4).

**Section 2.** the Fiscal Officer shall certify a copy of this Resolution with all aforementioned attachments to the Board of County Commissioners without further delay.

**Section 3.** the Fiscal Officer shall certify a copy of this Resolution with all aforementioned attachments to the County Engineer without further delay.

**Section 4.** the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 5.** this Resolution constitutes a ministerial act that shall take effect immediately upon its adoption.

**Section 6.** it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including R.C. 121.22.

Mr. Vonderhaar moved for the adoption of the foregoing resolution, being seconded by Mr. Allen. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar	-	<u>yes</u>
Mr. Allen	-	<u>yes</u>
Mr. Koch	-	<u>yes</u>

Resolution adopted this 18th day of January, 2022.

**CERTIFICATION**

I hereby certify that the foregoing is a true, accurate, and complete copy of Resolution No. 011822-02 adopted January 18, 2022, by the Board of Trustees of Union Township, Warren County, Ohio.

UNION TOWNSHIP BOARD OF TRUSTEES

  
\_\_\_\_\_  
Shelley Lamb, Fiscal Officer

1/18/22

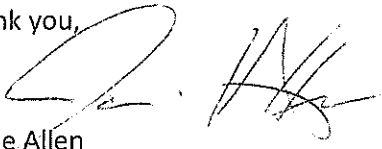
To Whom It May Concern,

Today I am giving notification of my resignation from my role as Trustee for Union Township. My last day in this role will be January 31, 2022.

Thank you for the opportunity to serve as Trustee, it has been my honor and privilege.

Thank you,

Jamie Allen

A handwritten signature in black ink, appearing to read 'J. Allen', is written over the printed name 'Jamie Allen'.

**UNION TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 011822-01

Date of Resolution: January 18, 2022

**Resolution: Authorizing Contract with Warren County Engineer's Office for Purchase of Road Salt for the 2022-2023 winter season.**

**WHEREAS**, Union Township desires an agreement to purchase road salt through the Warren County Engineer's Office; and

**WHEREAS**, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

**WHEREAS**, in order to save money and expedite the bidding process, it benefits Union Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for road salt for the 2022-2023 winter season; now

**THEREFORE BE IT RESOLVED**, by the Board of Trustees of Union Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for the bidding and purchase of **300 tons** of road salt for the 2022-2023 winter season; and

**FURTHER BE IT RESOLVED**, that the Union Township has allocated its own storage space to receive and store salt bid and awarded in this contract; and

**FURTHER BE IT RESOLVED**, that the Township Administrator and/or the Road Superintendent of Union Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.

Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by Mr. Allen. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar -Yes

Mr. Allen -Yes

Mr. Koch -Yes

I hereby certify that the foregoing is a true, accurate and complete copy of the Resolution No.011822-01 adopted on the 18<sup>th</sup> day of January 2022, by the Board of Trustees of Union Township, Warren County, Ohio.

  
Shelley Lamb, Chief Fiscal Officer