

## UNION TOWNSHIP – WARREN COUNTY

### BOARD OF TRUSTEES – Regular Meeting – January 3, 2023

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**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by President of the Board, Fred Vonderhaar on Tuesday, 1/3/23 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Chris Koch, & Tony Ledford. The prayer was led by Chief Napier. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

Mr. Ledford made a motion for Chris Koch to be President of the Board of the Union Township Trustees for 2023, seconded by Mr. Koch. The motion was carried by all “yeas”. Mr. Koch made a motion for Tony Ledford to be Vice-President of the Board of the Union Township Trustees for 2023, seconded by Mr. Ledford. The motion was carried by all “yeas”.

**CITIZENS IN ATTENDANCE (IF KNOWN):** Barb Aberlin & David Pittman were in attendance.

**POLICE SUMMARY:** Deputy Pangallo reported there had recently been vehicles stolen from a Union Township residence that have since been recovered.

**ROAD SUPERINTENDENT’S REPORT:** Josh Sandlin presented a quote from Zimmer Tractor in the amount of \$79,490.23 for a new Kubota Skid-Steer. Mr. Ledford made a motion to accept this quote, seconded by Mr. Vonderhaar. The motion was carried by all “yeas”.

**CHIEF’S REPORT:** Chief Napier said the two vehicles listed for sale on govdeals.com, brought \$26,900.00 between them. Chief Napier reported he had received an invoice in the amount of \$1,349.10 for the gas line damage done by the Road Department in Deerfield Cemetery. He is going to try to negotiate this figure before we proceed with payment. Chief Napier stated he had no new information on the new ambulance.

**FISCAL OFFICER’S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru January 3, 2023. All were signed and approved by Mr. Vonderhaar, Mr. Ledford, & Mr. Koch.

**NEW BUSINESS:** Mr. Koch asked Chief Napier for a report concerning the Union Township “mutual aid” runs provided by his department in 2022 to other area townships. Chief Napier said he would get a report together for a future meeting.

Mr. Vonderhaar presented the other Trustees paving paperwork that will be addressed at a future meeting.

Mr. Vonderhaar made a motion to adopt Resolution No. 01032023-06, Community Development Block Grant Highland Park Resurfacing (see attached), seconded by Mr. Ledford. The motion was carried by all “yeas”.

Mr. Koch made a motion to rescind Resolution No. 12192022-01, Requesting A Reasonable & Safe Speed Limit on Trovillo Road previously adopted at the meeting held on 12/19/22, seconded by Mr. Ledford. The motion was carried by “yeas” from Mr. Koch & Mr. Ledford; Mr. Vonderhaar voted “no”. This rescindment is the reason the minutes from the meeting held on 12/19/2022 were not approved.

Mr. Ledford made a motion to pay the bills, seconded by Mr. Koch. The motion was carried by all “yeas”.

Mr. Koch made a motion to adopt Resolution No. 01032023-01, Township Officials/Employees Reimbursement (see attached), seconded by Mr. Vonderhaar. The motion was carried by all “yeas”.

Mr. Koch made a motion to adopt Resolution No. 01032023-02, Warren County Drug Task Force Contribution (see attached), seconded by Mr. Ledford. The motion was carried by all “yeas”.

Mr. Koch made a motion to adopt Resolution No. 01032023-03, Maximum Limits of Blanket/Super Blanket Certificates (see attached), seconded by Mr. Vonderhaar. The motion was carried by all “yeas”.

Mr. Koch made a motion to adopt Resolution No. 01032023-04, Maximum Compensation for Trustees/Fiscal Officer (see attached), seconded by Mr. Ledford. The motion was carried by all “yeas”.

Mr. Koch made a motion to adopt Resolution No. 01032023-05, Maintenance Agreement with Teresa Napier (see attached), seconded by Mr. Vonderhaar. The motion was carried by all “yeas”.

**ADJOURNMENT:** There being no further business, Mr. Koch made a motion, seconded by Mr. Ledford to adjourn the meeting at 6:47 p.m. The motion was carried by all “yeas”. The next regular meeting will be held on Tuesday, January 17, 2023, at 6:00 p.m.

**Resolution No. 01032023-01**

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township to reimburse township officials & employees \$.50 per mile when traveling on official business outside of the Township in their personal vehicle. Township Trustees, clerk, & employees shall be reimbursed a flat sum of \$40.00 per day for meal allowance when attending full day or overnight conferences during the year.

Mr. Koch moved for adoption of the foregoing resolution, being seconded by

Mr. Vonderhaar. The motion was carried by all "yeas" and the resolution passed.

**Resolution No. 01032023-02**

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township to contribute up to \$3,000 to the Warren County Drug Task Force.

Mr. Koch moved for adoption of the foregoing resolution, being seconded by

Mr. LEDFORD. The motion was carried by all "yeas" and the resolution passed.

**Resolution No. 01032023-03**

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township that the maximum limit of \$100,000 to blanket & super blanket certificates shall apply.

Mr. Koch moved for adoption of the foregoing resolution, being seconded by

Mr. Vonderhaar. The motion was carried by all "yeas" and the resolution passed.

**Resolution No. 01032023-04**

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township that the Trustees & Fiscal Officer of Union Township are entitled to the maximum compensation permitted by the ORC.

Mr. Koch moved for adoption of the foregoing resolution, being seconded by

Mr. LEDFORD. The motion was carried by all "yeas" and the resolution passed.

**Resolution No. 01032023-05**

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township to continue the maintenance agreement with Teresa Napier for weekly cleaning services at 285 E. Pike Street. The cost will be split between the general fund & fire fund.

Mr. Koch moved for adoption of the foregoing resolution, being seconded by

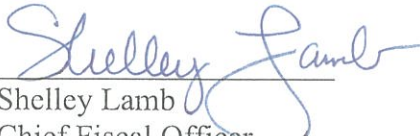
Mr. Vonderhaar. The motion was carried by all "yeas" and the resolution passed.

Resolutions adopted this 3<sup>rd</sup> day of January 2023.

**CERTIFICATION**

I, Shelley Lamb, Fiscal Officer of Union Township Warren County, do hereby certify that foregoing Resolution Nos. 01032023-01; 01032023-02; 01032023-03; 0103202-04; 0103202-05 were presented and duly adopted by the Union Township Trustees at the regular meeting held on January 3, 2023

UNION TOWNSHIP

  
Shelley Lamb  
Chief Fiscal Officer

**UNION TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 01032023-06

Date of Resolution: January 3, 2023

**RESOLUTION: APPROVING AND AUTHORIZING THE SUBMITTAL OF A FISCAL YEAR 2023 (FY2023) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO THE WARREN COUNTY OFFICE OF GRANTS ADMINISTRATION**

WHEREAS, the deadline for FY2022 CDBG applications to be delivered to the Warren County Office of Grants Administration is January 13, 2023; and,

WHEREAS, the residential streets, in the unincorporated, Highland Park Subdivision, in Union Township, to be resurfaced. The following is a list of the streets:

- Calvary Way, between Riley Avenue and Lebanon Road.
- Church Street, between W. Mason Morrow Millgrove Road and Hayner Street.
- Jett Street, between Hufford Street and dead end.
- Sargeant Street, between Calvary Way and Hayner Street

WHEREAS, the estimated cost of each Project is as follows:

Project	Engineer's Cost Estimate
Highland Park Resurfacing Phase II	\$58250.00

WHEREAS, if CDBG funding is awarded, the Union Township Board of Trustees has committed \$10,000 to the construction of this Project; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Union Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** to approve and authorize the submittal of a FY2023 CDBG application for said Project, a copy of which is attached hereto.

**Section 2.** to commit \$10,000 to the construction of said CDBG project.

**Section 3.** that the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** that it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including R.C. 121.22.

Mr. Vonderhaar moved adoption of the foregoing Resolution, being seconded by Mr. Ledford . Upon call of the roll, the following vote resulted:

Mr. Vonderhaar	-	<u>Yes</u>
Mr. Koch	-	<u>Yes</u>
Mr. Ledford	-	<u>Yes</u>

Resolution adopted this 3rd day of January, 2023.

**CERTIFICATION**

I hereby certify that the foregoing is a true, accurate and complete copy of the Resolution Number: 01032023-06 adopted on January 3, 2023, by the Board of Trustees of Union Township, Ohio.

  
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SHELLEY LAMB, FISCAL OFFICER

Resurfacing Estimate per Road  
Engineer's Estimate

Reference No.	Description	Quantity	Unit	Engineer's Estimate	
				Unit Price	Total Cost
<b>Calvary Road</b>					
448	Asphalt Concrete Surface Course, Type 1 (448), PG 64-22	85	Ton	\$ 125.00	\$ 10,625.00
				Cost =	\$ 10,625.00
<b>Church Street</b>					
448	Asphalt Concrete Surface Course, Type 1 (448), PG 64-22	102	Ton	\$ 125.00	\$ 12,750.00
				Cost =	\$ 12,750.00
<b>Jett Street</b>					
448	Asphalt Concrete Surface Course, Type 1 (448), PG 64-22	95	Ton	\$ 125.00	\$ 11,875.00
				Cost =	\$ 11,875.00
<b>Sargent Street</b>					
448	Asphalt Concrete Surface Course, Type 1 (448), PG 64-22	80	Ton	\$ 125.00	\$ 10,000.00
				Cost =	\$ 10,000.00
<b>Miscellaneous</b>					
614	Maintaining Traffic	1	Lump	\$ 3,000.00	\$ 3,000.00
624	Mobilization	1	Lump	\$ 10,000.00	\$ 10,000.00
				Cost =	\$ 13,000.00

Total Cost = \$ 58,250.00

Prepared by Neil Tunison, P.E., P.S. Warren County Engineer January 3, 2023