

## UNION TOWNSHIP – WARREN COUNTY

### BOARD OF TRUSTEES – Regular Meeting – February 6, 2023

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**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by President of the Board, Chris Koch on Monday, 2/6/23 at 6:00 p.m. at the Union Township Municipal Building. The meeting was opened with the Fiscal Officer, Shelley Lamb, taking roll call of the trustees: Fred Vonderhaar, Chris Koch, & Tony Ledford. The prayer was led by Pastor Art McFarland. Mr. Vonderhaar led everyone in The Pledge of Allegiance.

**CITIZENS IN ATTENDANCE (IF KNOWN):** Barb Aberlin, Art Perong, Pastor McFarland, & Major Steve Arrasmith were in attendance.

Major Arrasmith presented the 2022 Warren County Drug Task Force Annual Report. Information can be obtained at [www.wcdtf.org](http://www.wcdtf.org).

Barb Aberlin mentioned a guardrail that may be needed in Aberlin Springs. Road Superintendent Josh Sandlin did have concerns about this area. Mr. Koch will investigate the matter for further discussion at a future meeting.

Mr. Perong voiced some concerns about the possible development of vacant land that is adjacent to the Shawhan Trails Subdivision. Mr. Koch stated he would try to find out any pertinent information.

**POLICE SUMMARY:** Deputy Pangallo had nothing to report.

**ROAD SUPERINTENDENT'S REPORT:** Josh Sandlin reported he is looking into a liner for the 2012 truck as it has holes in the bed.

**CHIEF'S REPORT:** Chief Napier presented the 2022 Mutual Aid Report to the Trustees (see attached). Mr. Koch wants to make sure public safety for the Union Township residents is at the forefront and mentioned possibly having a study done concerning mutual aid *and* working with the City of South Lebanon.

**FISCAL OFFICER'S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. thru February 6, 2023. All were signed and approved by Mr. Vonderhaar, Mr. Ledford, & Mr. Koch.

**NEW BUSINESS:** Mr. Koch requested "Active911" on Trustees' cell phones, as he is concerned about the chain of communication within Union Township. Mr. Koch again asked Chief Napier about the Union Township lettering of his new vehicle that has not been completed yet as he feels it is a matter of public safety and then requested the vehicle be taken out of service until the lettering is completed. He also said he had received a complaint about the vehicle not being striped as an emergency vehicle. Mr. Koch stated that Chief Napier then threw the vehicle keys at Mr. Koch. Mr. Ledford said the key incident was uncalled for. Mr. Koch made a motion to go into Executive Session at 7:01 p.m. concerning employee discipline, seconded by Mr. Ledford. The motion was carried by "yeas" from Mr. Koch & Mr. Ledford. Mr. Vonderhaar voted "no". The regular meeting resumed at 7:10 p.m.

Mr. Koch made a motion to give Chief Napier three days suspension without pay due to his actions at this meeting, seconded by Mr. Ledford. The motion was carried by "yeas" from Mr. Koch & Mr. Ledford. Mr. Vonderhaar voted "no". Mr. Koch made a motion that he would get Chief Napier's vehicle lettering done by Performance Graphics as soon as possible, seconded by Mr. Ledford. The motion was carried by "yeas" from Mr. Koch & Mr. Ledford. Mr. Vonderhaar voted "no".

Mr. Koch made a motion that Mr. Sandlin must communicate any & all road issues to Mr. Ledford, seconded by Mr. Ledford. The motion was carried by "yeas" from Mr. Koch & Mr. Ledford. Mr. Vonderhaar voted "no".

Mr. Koch said he would be putting together a "reporting system" to better the communication between Chief Napier and all Trustees.

Mr. Ledford made a motion to pay the bills, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Ledford made a motion to adopt Resolution No. 02062023-01, Authorizing Contract with Warren County Engineer's Office for Resurfacing & Chip Seal Project 2023 (see attached), seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Vonderhaar made a motion to accept the minutes from the meeting held on 1/17/23, seconded by Mr. Ledford. The motion was carried by all "yeas".

Mr. Koch made a motion to accept the minutes from the meeting held on 12/19/22, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

**ADJOURNMENT:** There being no further business, Mr. Koch made a motion, seconded by Mr. Ledford to adjourn the meeting at 7:20 p.m. The motion was carried by all "yeas". The next regular meeting will be held on Tuesday, February 21, 2023, at 6:00 p.m.

**2022 Mutual Aid Given**

Department	Incidents Dispatched	Incidents Made	Fire	EMS	Funds Rec.
(31) Turtlecreek	5	3	2	1	\$ -
(41) Lebanon	40	19	4	15	\$ 3,940.96
(51) Mason	54	25	13	12	\$ 2,460.35
(56) Deerfield Twp.	61	15	10	5	\$ 1,116.12
(71) Salem Twp.	21	14	5	9	\$ 610.94
(76) Hamilton Twp.	197	83	42	41	\$ 10,728.67
(81) Harland Twp.	2	2	1	1	\$ -
Clinton Warren	1	1	1	0	\$ -
<b>Totals</b>	<b>381</b>	<b>162</b>	<b>78</b>	<b>84</b>	<b>\$ 18,857.04</b>

(37 incidents we were unable to provide mutual aid due to low staffing)



**2022 Mutual Aid Received**

Department	Fire	EMS	Totals
(31) Turtlecreek	13	2	15
(41) Lebanon	9	3	12
(51) Mason	3	0	3
(56) Deerfield Twp.	21	10	31
(71) Salem Twp.	10	0	10
(76) Hamilton Twp.	24	21	45
(81) Harland Twp.	2	0	2
Goshen	2	0	2
Loveland	1	0	1
<b>Totals</b>	<b>85</b>	<b>36</b>	<b>121</b>

On the 9 structure fires we had, most of the above departments sent more than one unit.

**2022 TIF Area Response (Corwin Nixon & Riverside)**

	Fire	EMS		
January	2	1	\$	496.24
February	0	4	\$	619.23
March	4	1	\$	-
April	2	4	\$	691.62
May	4	3	\$	895.30
June	4	2	\$	-
July	7	6	\$	1,393.64
August	1	3	\$	625.41
September	5	3	\$	500.20
October	3	3	\$	575.06
November	4	5	\$	740.67
December	9	5	\$	770.71
	45	40	\$	7,308.08

**2022 CRA Area Response (Waters Bend Apartments)**

	Fire	EMS		
January	1	3	\$	873.80
February	1	1	\$	778.93
March	0	1	\$	398.46
April	0	0	\$	-
May	1	1	\$	-
June	1	0	\$	-
July	0	2	\$	612.73
August	0	1	\$	-
September	0	2	\$	-
October	0	1	\$	260.07
November	0	0	\$	-
December	1	0	\$	-
	5	12	\$	2,923.99

Total Incidents-1444	Incidents within South Lebanon Corporation-759

RESOLUTION NO. 02-06-2023-01

**Authorizing Contract with Warren County Engineer's Office for Warren County 2023 Resurfacing Project & Warren County Chip Seal Project**

WHEREAS, UNION Township desires an agreement to participate in the 2023 Resurfacing Project & 2023 Chip Seal Project through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable state & local requirements through the bid process for resurfacing and chip seal; and

WHEREAS, in order to save money and expedite the bidding process, it benefits UNION Township to enter into an agreement with the Warren County Engineer's Office for the 2023 Resurfacing Project and 2023 Chip Seal Project for the 2023 construction season; now

THEREFORE BE IT RESOLVED, by the Board of Trustees of UNION Township to enter into an agreement to participate with the Warren County Engineer's Office for the bidding and payment of the 2023 Resurfacing Project and 2023 Chip Seal Project for the 2023 construction season; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of UNION Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated totals needed for the 2023 Resurfacing Project and 2023 Chip Seal Project as prepared by the Road Superintendent.

**SEE ATTACHED FOR REQUESTED AREAS & COST APPROXIMATIONS**

Mr. Ledford moved for adoption of the foregoing resolution, being seconded by Mr. Vonderhaar. Upon call of the roll, the following vote resulted:

Mr. Koch - yes  
Mr. Ledford - yes  
Mr. Vonderhaar - yes

Resolution No. 02-06-2023-01 adopted this 6th day of February 2023.

UNION TOWNSHIP

Shelley Lamb  
Shelley Lamb, Fiscal Officer

**ALL PRICES ARE APPROXIMATIONS DUE TO PENDING BID PROCESSES AS PER THE WARREN COUNTY ENGINEER.**

**2023 UNION TOWNSHIP PAVEMENT REPAIRS:**

Dry Run starting at  
Lebanon RD = \$17,550

Manistique = \$74,430