

UNION TOWNSHIP – WARREN COUNTY

BOARD OF TRUSTEES – Regular Meeting – July 7, 2025

CALLING THE MEETING TO ORDER: The regular meeting of the Union Township Board of Trustees was called to order by Chairperson of the Board, Fred Vonderhaar on Monday, 7/7/25 at 6:00 p.m. at the Union Township Building. Trustees in attendance: Fred Vonderhaar, Rhonda Cockerham, & Chris Koch. The prayer was led by Mr. Koch. Mrs. Cockerham led everyone in The Pledge of Allegiance.

POLICE SUMMARY: Warren County Sheriff Barry Riley stopped in with information regarding changes he is working on in his department since taking office earlier this year (see attached).

ROAD SUPERINTENDENT'S REPORT: Mr. Sandlin was not in attendance.

CHIEF'S REPORT: Chief Napier said the 4th of July Parade was a success. He said the old squad was priced at \$12,200 on GovDeals.com and Mr. Vonderhaar made a motion to accept this bid price, seconded by Mrs. Cockerham. The motion was carried by all "yeas". Chief Napier presented his department's 2024 Run Stats & 2026 Budget to the Trustees.

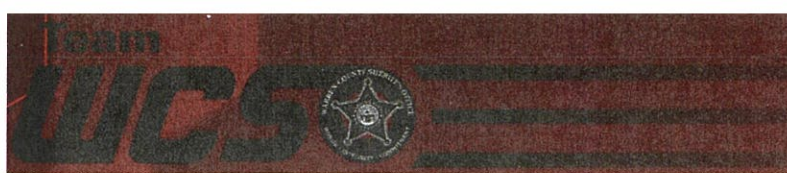
FISCAL OFFICER'S REPORT: The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. through July 7, 2025. All were signed and approved by Mr. Vonderhaar, Mr. Koch, & Mrs. Cockerham. She then mentioned due to ongoing cemetery issues, Warren County Prosecutor Bruce McGary said that for continuance of burial lot ownership, the heir that has the deed in their possession controls the use of graves.

NEW BUSINESS: Mr. Koch made a motion to accept the meeting minutes from 6/16/25, seconded by Mrs. Cockerham. The motion was carried by all "yeas". Mr. Koch made a motion for a baby (Vicky Jones family) exhumation at Deerfield Cemetery that is to be moved to an adjacent lot and will be done by Josh Sandlin, any other possible fees, funeral director and/or home, etc. will be addressed later, seconded by Mr. Vonderhaar. The motion was carried by all "yeas". Mr. Koch made a motion to adopt Resolution 07072025-02 Amendment to Resolutions 03172025-02 & 03 Prohibiting Adult Use Cannabis Operators (see attached) seconded by Mr. Vonderhaar. The motion was carried by all "yeas". He said the Warren County Zoning Department was sending another letter about the equipment on Riley Street. Mr. Koch stated the residence at 395 Harding Street had been cleaned up by the owner. He is going to contact the Warren County Prosecutor's Office to obtain a "right of entry" for the vegetation cut back on Phillips Road.

Mrs. Cockerham made a motion to pay the bills, seconded by Mr. Koch. The motion was carried by all "yeas".

Mr. Vonderhaar made a motion to adopt Resolution 07072025-01 Union Township Proposed Budget for 2026 (see attached), seconded by Mr. Koch. The motion was carried by all "yeas". Mr. Vonderhaar said a property owner next to the Fellowship Cemetery is considering filling in some of his property and would like to include the cemetery. This would be a positive thing for the cemetery. The property owner is supposed to present his plan to the Board soon. Mr. Vonderhaar said he would be speaking to Mr. Sandlin about the roads to be involved in the sealant project. The Union Township Trustees were all in agreement that the right-of-way mowing in Union Township will be done as per the O.R.C.

ADJOURNMENT: There being no further business, Mr. Vonderhaar made a motion, seconded by Mr. Koch, to adjourn the meeting at 7:17 p.m. The motion was carried by all "yeas". The next regular meeting will be held on Monday, July 21, 2025, at 6:00 p.m.



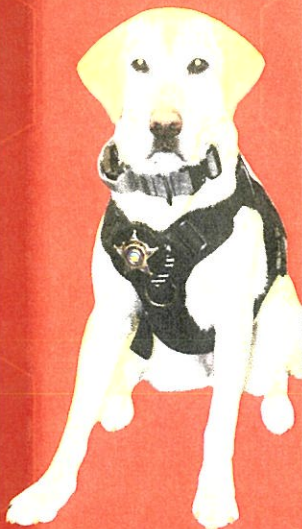
Proudly serving since 1788

WE SEEK OUT THOSE IN NEED AND STRIVE TO HELP

A mission statement should be
“Very clear and give us an
objective.” - Sheriff Riley

Jail K-9

We are adding two more K-9
officers in the jail. These
positions along with our current
K-9 Luna will allow coverage
across all three shifts.



2024 STATS

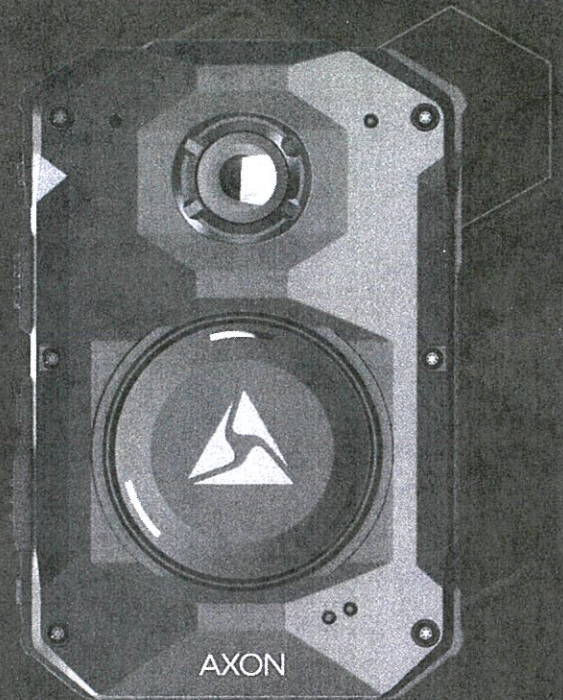
TOTAL SEARCHES
517

Jail/Building searches
317

**Contraband and
Drugs found on 88
occasions**

AXON

New for 2025, Axon body-worn
cameras. Axon in-car cameras.



“IN GOD WE TRUST”

Sometimes the smallest things
make the biggest impact.



Proudly serving since 1788



Check us out on social
media @WCSO_Ohio



Snow emergency levels
will be broadcast as
needed.

Section 311.07 | General powers and duties of sheriff

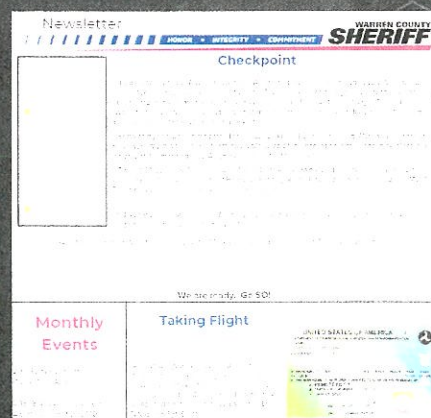
Each sheriff shall preserve the public peace and cause all persons guilty of any breach of the peace, within the sheriff's knowledge or view, to enter into recognizance with sureties to keep the peace and to appear at the succeeding term of the court of common pleas, and the sheriff shall commit such persons to jail in case they refuse to do so.



NEW WEBSITE

sheriff.warrencountyohio.gov

NEWSLETTER



We have 221 personnel who are assigned to various divisions. Job roles include Clerical Specialist, Clerical Supervisor, Computer Tech, Corrections Officer, Custodian, Deputy, Detective, Command Staff, IT Manager, Investigative Assistant, and Evidence Room Manager.

HONOR ■ INTEGRITY ■ COMMITMENT

UNION TOWNSHIP

285 E. PIKE ST.
SOUTH LEBANON, OH 45065
513.494.1966

July 7, 2025

Resolution 07072025-01
Union Township
Warren County, Ohio

BE IT RESOLVED BY THE BOARD OF UNION TOWNSHIP, WARREN COUNTY, OHIO that they shall accept the proposed budget for the fiscal year beginning January 1, 2026 and shall forward such to the Warren County Auditor and Budget Commission for consideration.

Mr. Vonderhaar moved for adoption of the foregoing resolution, being seconded by Mr. Koch. The motion was carried by all "yeas" and the resolution passed. Adopted this 7TH day of July 2025.

Shelley Lamb
Shelley Lamb/Fiscal Officer

CERTIFICATE OF THE COUNTY BUDGET COMMISSION

The Budget Commission of Warren County, Ohio, hereby makes the following Official Certificate of Estimated Resources for the Township of Union for the fiscal year beginning January 1, 2026.

Fund Number and Description		Unencumbered Balance Jan. 1, 2026	Property Tax	Other Sources	Total
1000	General	\$350,200.00	\$249,000.00	\$184,300.00	\$783,500.00
2011	Motor Vehicle License Tax	\$24,300.00		\$9,500.00	\$33,800.00
2021	Gasoline Tax	\$115,500.00		\$135,000.00	\$250,500.00
2031	Road and Bridge	\$141,000.00	\$201,000.00	\$4,000.00	\$346,000.00
2041	Cemetery	\$93,000.00		\$27,000.00	\$120,000.00
2191	Special Levy - Fire/EMS	\$1,201,400.00	\$1,354,730.00	\$681,000.00	\$3,237,130.00
2193	SPECIAL LEVY EMS	\$513,000.00		\$192,000.00	\$705,000.00
2231	Permissive Motor Vehicle License Tax	\$52,784.00		\$110,000.00	\$162,784.00
2402	TIMBERLAKE ESTATES LIGHTING DISTRICT	\$20,000.00		\$1,458.00	\$21,458.00
2403	SHAWHAN TRAILS LIGHTING DISTRICT	\$27,000.00		\$123.00	\$27,123.00
2404	KINGS ACRES LIGHTING DISTRICT	\$13,000.00		\$1,400.00	\$14,400.00
2405	RIVERWALK LIGHTING DISTRICT	\$3,000.00		\$16,000.00	\$19,000.00
4401	Public Works Commission Projects			\$125,000.00	\$125,000.00
4901	Miscellaneous Capital Projects			\$51,500.00	\$51,500.00
Totals		\$2,554,184.00	\$1,804,730.00	\$1,538,281.00	\$5,897,195.00

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth in the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

Date _____

Budget

Commission

**UNION TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 07072025-02 Date of Resolution: 7-7-25

TOPIC OF RESOLUTION: AMENDING RESOLUTION 03172025 ADOPTED MARCH 17, 2025 THAT INDEFINITELY PROHIBITS ADULT USE CANNABIS OPERATORS LICENSED UNDER CHAPTER 3780 OF THE OHIO REVISED CODE IN THE UNINCORPORATED TERRITORY OF UNION TOWNSHIP, WARREN COUNTY, OHIO, TO ADD A DIRECTIVE FOR THE FISCAL OFFICER TO SEND CERTIFIED COPIES OF RESOLUTION NUMBER 03172025 AND THIS RESOLUTION TO THE OHIO DEPARTMENT OF COMMERCE'S DIVISION OF CANNABIS CONTROL AND THE WARREN COUNTY BUILDING AND ZONING DEPARTMENT

RESOLUTION

WHEREAS, this Board adopted Resolution Number 03172025 on March 17, 2025, effective April 17, 2025, prohibiting adult use cultivators, adult use processors, or adult use dispensaries licensed under Chapter 3780 of the Ohio Revised Code, known collectively as "adult use cannabis operators," within the unincorporated territory of Union Township, indefinitely; and,

WHEREAS, no existing adult use cultivators, processors or dispensaries have applied for a license/certificate of operation to locate a site and/or facility where such activities would be conducted in Union Township, nevertheless, this Board continues to deem it is in the interest of public health, safety, and general welfare of Union Township to assure such activities are prohibited indefinitely in the unincorporated territory of Union Township; and,

WHEREAS, an applicant to the Ohio Department of Commerce's Division of Cannabis Control (or "DCC") by adult use cultivators, adult use processors, or adult use dispensaries seeking a license/certificate of operation under Chapter 3780 of the Ohio Revised Code must disclose whether the proposed site and/or facility where such activities would be conducted is not subject to any local ordinance, resolution or prohibition from operation under section 3780.25 of the Ohio Revised Code, and it is in the best interest of Union Township to assure accurate information is provided to DCC; and,

WHEREAS, the current practice of DCC also includes contacting local building and zoning authorities to inquiry whether a municipality or township in which an applicant seeks to locate a site and/or facility and/or conduct cultivation, processing or dispensing of adult use cannabis activities has legislation prohibiting the cultivation, processing and dispensing of adult use cannabis in a municipality's or township's jurisdiction, and it is in the best interest of Union Township to assure the Building and Zoning Department has accurate information to provide to DCC and the public.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Union Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. Resolution Number 03172025 indefinitely prohibiting adult use cultivators, adult use processors, or adult use dispensaries licensed under Chapter 3780 of the Ohio Revised Code, known collectively as “adult use cannabis operators,” within the unincorporated territory of Union Township, shall remain in effect without change except said Resolution is hereby amended to add the following Sections 2 and 3.

Section 2. The Fiscal Officer shall cause a CERTIFIED COPY of Resolution Number 03172025 and this Resolution to be sent by certified mail, return receipt requested, to: Ohio Department of Commerce’s Division of Cannabis Control, 77 S. High Street, 20th Floor, Columbus, Ohio 43215, with a cover letter from the Fiscal Officer, on this Board’s behalf, requesting the enclosed certified copy of Resolution 03172025 and this Resolution prohibiting adult use cultivators, adult use processors, or adult use dispensaries in Union Township, Warren County, Ohio be retained as part of the permanent records of DCC and be relied upon to decline and deny any application for a license/certificate of operation by adult use cultivators, adult use processors, or adult use dispensaries proposed in Union Township.

Section 3. The Fiscal Officer shall cause a CERTIFIED COPY of Resolution Number 03172025 and this Resolution to be sent by certified mail, return receipt requested, to: Warren County Building and Zoning Department, 406 Justice Drive, Lebanon, Ohio 45036, with a cover letter from the Fiscal Officer, on the Board’s behalf, requesting the enclosed certified copies of Resolution Number 03172025 and this Resolution prohibiting adult use cultivators, adult use processors, or adult use dispensaries in Union Township, be retained as part of the Building and Zoning Department’s permanent records and disclosed in response to any request for information or public records request by DCC or the public that in any way relates to whether adult use cultivators, adult use processors, or adult use dispensaries are prohibited in Union Township.

Section 4. The recitals contained within the Title and Whereas Clauses set forth above are incorporated by reference herein.

Section 5. It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6. This Resolution shall take effect immediately upon its adoption.

Mr. Koch moved adoption of the foregoing Resolution, being seconded by
Mr. Vonderhaar. Upon call of the roll, the following vote resulted:

Mr. Vonderhaar	- yes
Mr. Koch	- yes
Ms. Cockerham	- yes

Resolution adopted this 7th day of July, 2025.

UNION TOWNSHIP TRUSTEES


By: Shelley Lamb, FISCAL OFFICER

CERTIFICATION

I hereby certify that the foregoing is a true, accurate, and complete copy of
foregoing Resolution No. 07072025-02 adopted July 7, 2025, by Union Township
Board of Trustees.

UNION TOWNSHIP TRUSTEES


By: Shelley Lamb, FISCAL OFFICER