

## **UNION TOWNSHIP – WARREN COUNTY**

### **BOARD OF TRUSTEES – Regular Meeting – August 4, 2025**

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**CALLING THE MEETING TO ORDER:** The regular meeting of the Union Township Board of Trustees was called to order by Chairperson of the Board, Fred Vonderhaar on Monday, 8/4/25 at 6:00 p.m. at the Union Township Building. Trustees in attendance: Fred Vonderhaar, Rhonda Cockerham & Chris Koch. The prayer was led by Mr. Koch. Mrs. Cockerham led everyone in The Pledge of Allegiance.

**SPEAKERS:** Attorney Bruce McGary from the Warren County Prosecutor's Office stopped in with applications pertinent to cemetery issues, as there was a family in attendance concerning a disinterment in Deerfield Cemetery.

Greg Blatt with KW Commercial spoke about a possible annexation with the City of Mason concerning a property on Bunnell Road. This property sits in both Union & Turtlecreek Townships. Attorney McGary suggested a joint meeting should be held between the two townships concerning the proposed annexation.

**POLICE SUMMARY:** Sergeant Adams reminded everyone about "National Night Out" to be held on 8/5/25 at Veterans Memorial Park in the City of South Lebanon. He stated Flock Safety will be holding a camera demo & luncheon with the Warren County Sheriff's Office on August 13, 2025, if anyone would like to attend.

**ROAD SUPERINTENDENT'S REPORT:** Mr. Sandlin said the mow trim equipment is broken down and he does not know when it will be ready for use. He is looking at other options.

**CHIEF'S REPORT:** Chief Napier mentioned a possible mowing issue on Riley Street that he is going to contact the property owner about this week.

**FISCAL OFFICER'S REPORT:** The Fiscal Officer presented the bills to pay, fund status, cemetery deeds, etc. through August 4, 2025. All were signed and approved by Mr. Vonderhaar, Mrs. Cockerham, & Mr. Koch. She mentioned new cybersecurity regulations that are going to be forthcoming from the Auditor of State's Office.

**NEW BUSINESS:** Mr. Koch made a motion to adopt Resolution # 08042025-01, Vegetation Maintenance Agreement Freer Residence - 2419 Phillips Road (see attached), seconded by Mr. Vonderhaar. The motion was carried by all "yeas". Mr. Koch said the Warren County Health Department will be investigating complaints about open containers of "motor fluids" in the Highland Park Subdivision. Mr. Koch made a motion to pay the bills, seconded by Mrs. Cockerham. The motion was carried by all "yeas".

Mrs. Cockerham made a motion to accept the meeting minutes from 7/21/25, seconded by Mr. Vonderhaar. The motion was carried by all "yeas".

Mr. Vonderhaar asked Attorney McGary to follow up concerning a "No Parking - Fire Lane" request in the Riverwalk Subdivision.

**ADJOURNMENT:** There being no further business, Mr. Vonderhaar made a motion, seconded by Mrs. Cockerham, to adjourn the meeting at 7:27 p.m. The motion was carried by all "yeas". The next regular meeting will be held on Monday, August 18, 2025, at 6:00 p.m.

**UNION TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 08042025-01

Date of Resolution: 8-4-2025

**TOPIC OF RESOLUTION: APPROVING AND AUTHORIZING PRESIDENT OF THE BOARD OF TRUSTEES TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH PHILLIP J. FREER RELATING TO CUTTING, GRUBBING OUT AND MAINTAINING THE AREA OUTSIDE THE EXISTING 40FT. RIGHT OF WAY IN THE CURVE ALONG 2419 PHILLIPS ROAD IN UNION TOWNSHIP AS ILLUSTRATED ON THE BASEMAP ROAD EXHIBIT FOR THE SAID AGREEMENT, AND FURTHER AUTHORIZING THE FISCAL OFFICER TO EXPEND FUNDS FOR RECORDING THE REVOCABLE LICENSE AGREEMENT AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO DELIVER THE FULLY EXECUTED REVOCABLE LICENSE AGREEMENT AND THE RECORDING FEE TO THE COUNTY PROSECUTOR FOR RECORDING IN THE OFFICE OF THE WARREN COUNTY RECORDER**

**RESOLUTION**

**WHEREAS**, the trees and vegetation in the curve along 2419 Phillips Road ( Parcel No. 13-21-200-021) obstructs the line of site and site distance thereby causing a public safety hazard for the traveling public (the “obstructions”); and,

**WHEREAS**, the Board desires to abate the obstructions, however, the obstructions are outside the existing 40 ft. right of way along 2419 Phillips Road, resulting in the Board needing to obtain an agreement from the private property owner granting authority to the Board to enter onto his property and clear cut, grub out and thereafter permanently keep obstruction free the limited area illustrated on the attached BaseMap Road Exhibit; and,

**WHEREAS**, the Board and the property owner, Phillip J. Freer desire to enter into a Revocable License Agreement for the foregoing purposes.

**THEREFORE, BE IT RESOLVED**, by at least a majority of the Board of Union Township Trustees, Warren County, Ohio, concurring as follows:

- Section 1.** The Board does hereby approve and authorize the President of the Board of Trustees to sign the attached Revocable License Agreement, a copy of which is attached hereto and made a part hereof.
- Section 2.** The Board does hereby authorize the Fiscal Officer to expend funds to pay the recording fee to the Warren County Recorder.
- Section 3.** The Board does hereby direct the Township Administrator to deliver the fully executed Revocable License Agreement and the check for the recording cost to the Warren County Prosecutor’s Office for recording.

**Section 4.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 5.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 6.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Koch moved adoption of the foregoing Resolution, being seconded by Mr. Vonderhaar.

Upon call of the roll, the following vote resulted:

Mr. Vonderhaar	-	<u>yes</u>
Mr. Koch	-	<u>yes</u>
Mrs. Cockerham	-	<u>yes</u>

**CERTIFICATION**

I hereby certify that the foregoing is a true, accurate, and complete copy of Resolution No. 08042025-01 adopted 8-4, 2025, by the Board of Trustees of Union Township, Warren County, Ohio.

UNION TOWNSHIP BOARD OF TRUSTEES

  
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Shelley Lamb, Fiscal Officer